

**REGULAR MEETING OF BOARD OF DIRECTORS  
ROGUE VALLEY SEWER SERVICES  
October 19,2016**

**TIME AND PLACE OF MEETING**

A regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held at the Rogue Valley Sewer Services Office, 138 West Vilas Road, Central Point, Oregon, October 19, 2016 at 7:00 a.m.

**PLEDGE OF ALLEGIANCE**

**PRESENT**

Bob Dunn, Chairman; Kay Harrison, Director; Wayne Brown, Director; Jim Lewis, Director; Bill Stults Vice Chairman;

**ALSO PRESENT**

Carl Tappert, Manager; Brenda Baldovino, Finance Director; Joan Pariani, Executive Secretary; Jennie Morgan, Stormwater Manager  
Absent: Shane Macuk. Operations Manager, Nick Bakke, District Engineer

**CONSENT AGENDA**

Jim Lewis motioned and Bill Stults seconded approval of the consent agenda consisting of Minutes of the September 20, 2016 Board Meeting and the approval of a Cardlock Agreement. The motion carried with a unanimous vote of the board members.

**RESOLUTION 16-21: PERSONNEL POLICIES UPDATE**

Carl updated the Personnel Policies to comply with State law. He also expanded the violence in the workplace section. A Whistle blowers section was also added.

Storm Water Manager was added to receive a clothing allowance in section 6.7.10.2.

Bill Stults motioned and Jim Lewis seconded to approval of Resolution 16-21: Personnel Policies Update. The motion carried with a unanimous vote of the board members.

**PROJECT UPDATES**

Carl presented the Project Updates.

J200 Southern Oregon Ready Mix Bank Protection: Bank planting is the only thing that needs to be done to complete this project. Now that the weather is better, this should start soon.

J232 Lozier Lane St Improvements: This is in partnership with the City of Medford, RVSS will be doing the inspections.

J262 Hwy 62 Bypass: This has been awarded to Knife River. They plan to start next week.

J270 Hwy 62 Bypass: A couple manholes need to be moved and four bolt down manhole lids will be installed in the bicycle and pedestrian facilities.

J266 Misc. CIPP Project: Crater Lane is out for bid. This originally was going to be dug up and replaced, but a CIPP will be more cost effective.

17-01 Table Rock Sewer Ext: This project is moving forward. Bids should be awarded in February.

### **STORMWATER UPDATES**

Jennie presented the annual Storm Water report for Fiscal year 2016.

Bill Stults motioned and Wayne Brown seconded approval of the annual Storm Water report for Fiscal Year 2016. The motion carried with a unanimous vote of the board members.

A salmon watch program was presented to middle schoolers from Talent and Eagle Point. This is in compliance with the Education and Outreach program.

Nicholas View Subdivision was approved for a stormwater management plan and issued a 1200-CN construction permit.

### **O&M UPDATES**

RVSS Maintenance staff have flushed 61,927 feet of pipe and the video inspection crew has inspected 69,423 feet.

The Special Cleaning Staff have flushed a total of 10,969 feet of pipe.

Shady Cove Treatment Plant received 149,300 gallons of hauled septage in the month of September for a total of \$22,395.

The special cleaning totals for September are 123 combined hours of labor & equipment for a total cost of \$5,497.50.

The new Mission Communication Systems are currently being installed at Ashland #1 & #2, Wilson and Justice Pump Stations.

Thirty-one FOG Inspections were completed in the last 30 days. Of those eight were in violation of not maintaining their interceptor and six were in violation of not maintaining a maintenance log book. Eleven new interceptors have been installed.

Carl doesn't have a solution yet for grease disposal. The DEQ approved using the lagoons. RVSS would still need to purchase equipment to pretreat the grease, but this is a very costly option. He is still working on a resolution.

Both GMC vehicles have been received and are in use.

Shane plans on selling the 2000 Ford Explorer.

### **MANAGER'S REPORT**

Carl reported that nothing is really happening yet on the union contract. Next Wednesday will be the next bargaining session.

Carl reminded the Board of the 50<sup>th</sup> Anniversary Celebration.

Also, Carl had a meeting with the Shady Cove leaders. They may want to call for an annexation vote within the next couple years.

### **CLAIMS LISTING**

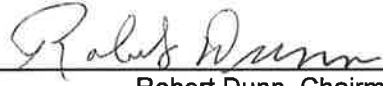
Kay Harrison motioned and Jim Lewis seconded to approve the Claims Listing of \$1,119,343.35.

The motion carried with a unanimous vote of the remaining board members.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:25 a.m.

ROGUE VALLEY SEWER SERVICES



Robert Dunn, Chairman  
Board of Directors



Joan Pariani, Executive Secretary