

**REGULAR MEETING OF BOARD OF DIRECTORS  
ROGUE VALLEY SEWER SERVICES  
August 16, 2017**

**TIME AND PLACE OF MEETING**

A regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held at the Rogue Valley Sewer Services Office, 138 West Vilas Road, Central Point, Oregon August 16, 2017 at 7:00 a.m.

**PLEDGE OF ALLEGIANCE**

**PRESENT**

Bob Dunn, Chairman; Kay Harrison, Director; Wayne Brown, Director; Bill Stults Vice Chairman; Jim Lewis, Director

**ALSO PRESENT**

Carl Tappert, Manager; Brenda Baldovino, Finance Director; Joan Pariani, Executive Secretary; Jennie Morgan, Stormwater Manager; Shane Macuk, Operations Manager; Nick Bakke, District Engineer

**APPEARANCE OF INTERESTED CITIZENS**

Scott DeVries attended the meeting to request a refund from 16 years ago. The code states that refunds only are retro to six month. The total refund is \$384.

Jim Lewis motioned and Bill Stults seconded approval of a refund of \$384 to Scott DeVries. The motion carried with a unanimous vote of the all board members.

**CONSENT AGENDA**

Kay Harrison motioned and Jim Lewis seconded approval of the consent agenda consisting of Minutes of the July 19, 2017 Board Meeting. The motion carried with a unanimous vote of the all board members.

**RESOLUTION 17-17: TRANSFER OF APPROPRIATIONS IN FY17 BUDGET**

Brenda explained that at the end of each year we need to transfer funds from contingency to specific items that went over budget. We anticipate this will happen and include adequate funds in the contingency line item to cover these expenses.

Bill Stults motioned and Kay Harrison seconded approval of Resolution 17-17. The motion carried with a unanimous vote of the all board members.

**RESOLUTION 17-18: IMPLEMENTATION OF BARGAINING AGREEMENT**

Carl informed the Board that we were not able to reach an agreement with the Teamsters after completing the mediation session. RVSS declared an impasse on August 8, 2017. Both RVSS and the Teamsters have submitted their final contract offers. There is now a 30-day waiting period before RVSS can implement its final contract. Implementation will also give employees the right to strike. Carl recommended that the final offer be implemented on September 7, 2017.

Kay Harrison motioned and Wayne Brown seconded approval of Resolution 17-18. The motion carried with a unanimous vote of the all board members.

## **FINANCE UPDATES**

Brenda presented the fourth quarter financials. She pointed out that RVSS has received over \$105,000 just in tipping fees for the last quarter of FY2017. All fund balances look good.

## **PROJECT UPDATES**

J094 Sarah Lane Project: Intern Casey Jones is completing these plans

J232 Lozier Lane Street Improvements: This project is coming along nicely. Everything is working out as planned, so far.

J243 North Central Valley Sewer Replacement: This job is complete and came in under bid.

J256 OR 62:Rogue River Drive to Cleveland Street: There are a lot of utilities here. The TV crew went out to look at the storm drain design. There will be a couple laterals that will need to be replaced and one manhole will need to be abandoned.

J272 OR99 Rapp Rd to North Main: RVSS is still working with ODOT and Avista to schedule manhole replacements.

J274 Wilson Way Sewer Ext: Wetland Consultant, Jennie Morgan, has completed the wetland delineation. RVSS is working with the surveyor to identify un-located utilities along Hwy 62.

J275 Breckenridge Drive Sewer Realignment (Phoenix): Casey is still working on the design of this job.

17-01 Table Rock Sewer Ext: Final plans are in and will start with construction the fall.

## **STORMWATER UPDATES**

Jennie is working with ODFW regarding Whetstone pond and the algae problem. They have concerns that the sanitary sewer system or the stormwater is contributing to the algae problem. Jennie and Frances will be sampling Whetstone Creek to check for phosphorus and from where it may be occurring.

RVSS is working with the City of Talent to initiate an Adopt-a-Swale program. Volunteers would work on maintaining stormwater facilities and RVSS would provide organizing materials and training.

## **O&M UPDATES**

Shane Macuk gave an update on maintenance operations for the previous month.

## **MANAGER'S REPORT**

LGIP is updating their system to transfer funds. Carl asked that two Board members were willing to be authorized to transfer funds, in case he is unavailable. Kay and Bill eventually volunteered.

Carl also presented an updated Manager's Employment Agreement with the changes which were discussed at the July Board Meeting.

Jim Lewis motioned and Bill Stults seconded to approve the updated Manager's Employment Agreement. The motion carried with a unanimous vote of the remaining board members

The finance department has requested an automated check deposit system. This is at a cost of \$17,000, which was not included in the capital improvement plan. This will potential save RVSS \$3,000 per year.

Jim Lewis motioned and Bill Stults seconded to approve the purchase of the automated check deposit system. The motion carried with a unanimous vote of the remaining board members

**CLAIMS LISTING**

Kay Harrison motioned and Wayne Brown seconded to approve the Claims Listing of \$852,216.90. The motion carried with a unanimous vote of the remaining board members.

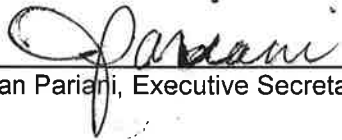
**ADJOURNMENT**

There being no further business, the meeting was adjourned at 7:44 a.m.

ROGUE VALLEY SEWER SERVICES



Bob Dunn, Chairman  
Board of Directors



Joan Pariani, Executive Secretary