

**REGULAR MEETING OF BOARD OF DIRECTORS  
ROGUE VALLEY SEWER SERVICES  
October 21, 2020**

**TIME AND PLACE OF MEETING**

The regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held at 138 W Vilas Rd, Central Point, Oregon on October 21, 2020 at noon.

**PRESENT**

Kay Harrison, Chair

**ALSO PRESENT**

Carl Tappert, Manager; Joan Pariani, Executive Secretary

**ALSO PRESENT VIA REMOTE ACCESS**

Wayne Brown, Vice-Chair; Jim Snyder, Director; Jim Lewis, Director. Mike Parker, Director Brenda Baldovino, Finance Director; Nick Bakke, District Engineer; Shane Macuk, Operations Manager; Jennie Morgan, Stormwater Manager; Michael Parsons, Central Point Liaison; Carole Balzer, IT Manager

**CONSENT AGENDA**

Mike Parker motioned and Wayne Brown seconded approval of the consent agenda consisting of minutes of the September 16, 2020 Board Meeting. The motion carried with a unanimous vote of the all board members.

**RESOLUTION 20-26: AWARD OF QUOTE FOR TRUCK SERVICE BODY**

Shane has requested an award of bid to Owen Equipment in the amount \$66,744 for the purchase of anew IMT 11'construction service truck body.

Mike Parker motioned and Jim Lewis seconded approval of Resolution 20-26. The motion carried with a unanimous vote of the all board members.

**PROJECT UPDATES**

Nick presented the Project updates. Report is attached.

**STORMWATER UPDATES**

Jennie presented the Stormwater updates. Report is attached.

**O&M UPDATES**

Shane updated the Board on what's going on in the Maintenance Department. Report attached.

**MANAGER'S REPORT**

Carl touched on the lagoon improvements. Jennie is putting in an application for a \$10,000 grant to pay for the consultant to develop a management plan. This project is still moving forward.

Also, Shane is getting the stickers made for all the vehicles with the new logo. There is a new sign in the works. Samples of shirts and hats have been ordered.  
RVSS suspended 695 accounts due to the Alameda fire. This will have a revenue drop of about \$68,000 per month and an estimated \$680,000 for the remainder of the fiscal year. Carl presented the Board with a fire map. This map identifies the homes and businesses that have burned. Properties that have been dug up and capped off have been highlighted. Lots of



progress has been made. Nick is putting together a contract to get help to do this work. If the contract is ready before the next Board meeting, Carl will contact all Board members with the information.

The Alameda fire has opened up opportunities for some capital improvements. Carl highlighted some of these proposed projects. One of these projects is Oak Valley Subdivision. This was originally presented as a mobile home park, then stick built homes were built instead, but the infrastructure was not brought up to RVSS public sewer standards. This has been overlooked for a very long time. Carl would like to bring this subdivision up to public sewer standards and complying with the City of Talent's rule that any building built in a flood plain needs to be two feet base flood elevation. This would be a big project. Carl would like to present this to the HOA as a reimbursement district, if the Board is agreeable. All Board members agreed with this solution.

We have found a couple areas that would be suitable for a stormwater treatment facility that could provide stormwater quality protection for large areas of Talent. We are exploring more potential sites.

There is a vacant lot next to Providence in Central Point that is going to be used for 18 temporary housing units for fire victims. Fees have been deferred for two years. If there are still residences here after that time, SDC fees will be charged. There is another site in Talent owned by Talent Urban Renewal. This will potentially have 53 temporary buildings. This will then be phased out and made into an apartment building. No agreement for deferral of fees have been made for this project yet.

The fire impact on revenue could be as much as \$1,000,000 for the general fund. Insurance should cover \$100,000 and FEMA should come through with \$500,000.

The stormwater fund will also see some revenue loss. Hopefully, FEMA will reimburse us for the expenses related to emergency erosion control and inlet protections. Through the CARES act, RVSS has been reimbursed for most of the costs incurred because of the pandemic.

OSHA has a Draft Temporary Rule effective 11/01/20. RVSS is already doing most of their new temporary rules.

Carl is still testing the effluent for COVID-19. The Lab has changed their reporting metrics. This information is still being made available to the county.

Carl presented the Board with the CMOM Report. For the 2020 Fiscal year.

#### **CLAIMS LISTING**

Wayne Brown motioned and Mike Parker seconded to approve the October Claims Listing in the amount of \$1,119,372.84. The motion carried with a unanimous vote of the all board members.

#### **ADJOURNMENT**

There being no further business, the meeting was adjourned at 1:21 p.m.

ROGUE VALLEY SEWER SERVICES



Kay Harrison, Chair  
Board of Directors

---

Joan Pariani, Executive Secretary





# ROGUE VALLEY SEWER SERVICES

Location: 138 West Vilas Road, Central Point, OR - Mailing Address: P.O. Box 3130, Central Point, OR 7502-0005  
Tel. (541) 664-6300, Fax (541) 664-7171 www.RVSS.us

October 15, 2020

To: RVSS Board of Directors

From: Nick Bakke, District Engineer

## General Notes:

As a result of the Alameda Fire we have identified multiple sewer capital improvement projects and are in the process of obtaining easement to construct regional stormwater management facilities. Carl to discuss...

## J188, 6<sup>th</sup> Street Sewer Replacement (Phoenix):

This project will replace approximately 184 feet of 8 inch sewer at the intersection of 6<sup>th</sup> Street and S Pacific Highway in Phoenix. The pipe is on the special cleaning list, has poor grade and is in very poor structural condition.

- **Updates:** We have entered a services contract with Knife River Materials to construct this project for \$49,500 along with the current roadway construction through Phoenix.
- **Status:** Under Construction

## J291, OR140 Exit 35 to Blackwell:

ODOT will be realigning Blackwell Road from Exit 35 to Tolo Road as a part of the Highway 140 extension project. A new creek crossing will be installed and will require approximately 125 feet of 8" PVC sewer to be replaced with ductile iron pipe to protect the sewer at the creek crossing. This project will also require 13 manhole adjustments and service relocations as needed. The manhole adjustments and service relocations will be performed during construction in 2021 through an add work agreement with ODOT and the 8" main replacement will be performed by our crews this summer.

- **Status:** Our Crew has completed the required sewer replacements for this project. Waiting for roadway construction

## J328, OR140 Bear Creek to 5th:

ODOT will be re-paving and reconstructing what is now Kirkland Road past Dunn Pump Station and the White City Lagoons on to Avenue G. The roadway will be the new section of Hwy 140 and will connect to Blackwell Road as noted above. This project will require construction coordination as the roadway will be under construction the same time as Dunn Pump Station. Some minor manhole adjustments, and pressure service relocations will also be required. Construction is planned for early 2021.

- **Status:** Plan review and utility coordination

**I004, Dunn Pump Replacement:**

This project will upgrade the existing Dunn Pump Station motors, pumps, and controls. RH2 Engineering will perform the pump, motor, and system control design as a large portion of this project includes electrical and system control. Design will be completed in Fiscal Year 2020 and construction is anticipated in Fiscal Year 2021.

- **Updates:** This project is currently out for solicitation and will bid in early November.
- **Status:** Bid



# ROGUE VALLEY SEWER SERVICES

Location: 138 West Vilas Road, Central Point, OR - Mailing Address: P.O. Box 3130, Central Point, OR 97502-0005  
Tel. (541) 664-6300, Fax (541) 664-7171 www.RVSS.us

October 21<sup>st</sup>, 2020

To: RVSS Board of Directors  
From: Jennie Morgan, Stormwater Program Manager

## RE: Stormwater Program Update

### Fire Response: Water Quality Concern Mitigation

- **Agency Coordination:** RVSS is coordinating with the DEQ Incident commander on potential water quality hazards from the Almeda burn. We were requested, and have provided, a list of properties with potential issues as well as whether we have installed any best management practices to attempt to mitigate the issues.
- **Inlet protections installed**
  - RVSS has installed curb inlet and catch basin protections on public streets and mobile home parks. We are in the process of contacting commercial property owners and have protected those properties where access was granted.
  - We have also installed perimeter controls within several mobile home parks where Oregon Department of Fish Wildlife identified specific concerns with toxin runoff.
- **Ash Sampling:** The Almeda fire burn is located within the drinking watershed of the City of Grants Pass. To help determine what concerns they should be aware of from the burn area, the Public Works Director asked if RVSS would collect ash samples for chemical analysis. We collected samples from four land use types within the burn area. Mobile home, autobody shop, pipe supply store and stick built store.
- **Erosion Prevention**
  - Contracts have been issued for hydroseeding the steep slope areas of the Table Rock Rd. burn area.
  - We are in the process of obtaining landowner agreements to hydroseed along Coleman Creek in Medford.
  - We hope to have request for quotes for Coleman Creek and the remainder of the steep slope areas of Bear Creek out this week.

### Project Updates

- **W. Valley View:** lane reduction and stormwater feature installation project will be bid by the City of Talent. The project is delayed but will move forward.
- **Blue Heron Park:** Survey work has been completed for the Blue Heron Park stormwater facility site. The next step on this project is complete the wetland delineation report and submit it for approval by the agencies. This work has been on hold as we respond the water quality issues posed by the fires.
- **Talent SW Master Plan**



# ROGUE VALLEY SEWER SERVICES

Location: 138 West Vilas Road, Central Point - Mailing Address: P.O. Box 3130, Central Point, OR 97502-0005  
Tel. (541) 664-6300 or (541) 779-4144 FAX (541) 664-7171 www.RVSS.us

October 21, 2020

To: RVSS Board of Directors  
From: Shane Macuk, Operations Manager

## RE: Operations & Maintenance Report

### Collection System

- a. Rotational Footages: Staff have flushed a total of 80,879' and have video inspected 33,441'.
- b. Special Cleaning: Flushed 8,918' and root sawed 19,921'.
- c. New Construction: Flushed inspected 1,676'
- d. Lagoons: Received 113,660 gallons of septage, 36,205 gallons of porta potty waste and 52,490 gallons of FOG for a total of \$30,353.25
- e. Gold Hill:
  - a. Rotational: Video inspected 7,923'.
  - b. Special Cleaning: Flushed 1,085'.
- f. Special Cleaning Summary: 22 equipment hours and 72 labor hours were spent on special cleaning for a total cost of \$5,065.00.
- g. Almeda Fire: Crews have begun service lateral locating and abandonment starting at the south end of the fire area (Talent/N. Ashland).

### Pump Stations

- a. Arborwood may be without power for several months.
- b. No spills related to the power outages caused by the fire.

### Building & Grounds

- a. Nothing to report.

### FOG Update

- a. Nothing to report.

### Vehicles & Equipment

- a. Resolution for construction truck service body.