

**REGULAR MEETING OF BOARD OF DIRECTORS
ROGUE VALLEY SEWER SERVICES
April 19, 2017**

TIME AND PLACE OF MEETING

A regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held at the Rogue Valley Sewer Services Office, 138 West Vilas Road, Central Point, Oregon April 19, 2017 at 7:00 a.m.

PLEDGE OF ALLEGIANCE

PRESENT

Bob Dunn, Chairman; Kay Harrison, Director; Wayne Brown, Director; Bill Stults Vice Chairman; Jim Lewis, Director

ALSO PRESENT

Carl Tappert, Manager; Brenda Baldovino, Finance Director; Joan Pariani, Executive Secretary; Jennie Morgan, Stormwater Manager; Shane Macuk, Operations Manager; Nick Bakke, District Engineer

CONSENT AGENDA

Kay Harrison motioned and Wayne Brown seconded approval of the consent agenda consisting of Minutes of the March 15, 2017 Board Meeting. The motion carried with a unanimous vote of the all board members.

CONSIDERATION OF AN INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF GOLD HILL

RVSS approved a five year agreement with Gold Hill in March. The Gold Hill City Council also accepted the agreement, but they wanted to have the start date of the agreement to be July 1, 2017. Carl is asking for re-approval of the Gold Hill agreement to be effective July 1, 2017 and approval of an amendment of the current contract to extent to the end of June 2017. It currently would expire at the end of April.

Bill Stults motioned and Wayne Brown seconded approval of a Governmental Agreement and an amendment to the current agreement with the City of Gold Hill. The motion carried with a unanimous vote of the all board members.

PROJECT UPDATES

J084 Antelope Road Sewer Rehab: Data is still being collected.

J232 Lozier Lane Street Improvements: This project has started. The contractor ran over one of the manholes with a street grinder. Pacific Pipeline tried to say that the manhole wasn't located and marked. RVSS and Medford Inspectors went out to the job site and found green paint and ended up finding the manhole in Pacific Pipelines backhoe bucket.

J243 North Central Valley Sewer Replacement: This job will be going out to bid next week and will bid May 9.

J262 Hwy 62 Bypass: This project is finally wrapping up. The liner arrived from Germany and is currently installed.

J266 FY 2016 CIPP Project: This project has some laterals repairs that need to be taken care of. RVSS has been trying to negotiate with the contractor to add some work. There are pipes downstream that are in poor condition.

J272 OR99 Rapp Rd to North Main: This involves various manhole and lateral adjustment as well as 70 feet of eight inch mainline relocation. This will be an add-work contract with ODOT.

J274 Wilson Way Sewer Ext: Hopefully the survey will wrap up soon. Then the design will begin. This job will eliminate Wilson Pump Station and about 12 STEP/STEG tanks.

17-01 Table Rock Sewer Ext: RVSS has everything ready to go. Still waiting on Jackson County.

STORMWATER UPDATES

Jennie will be holding interviews next week for the Stormwater Technician.

Jennie met with Jackson County regarding the Table Rock Road Extension, which was discussed last month. RVSS is going to allow the County to put in the proposed stormwater vaults and, because there are no other viable options, they will not have to pay the O&M agreement.

Jennie issued quarterly reports of stormwater activity to each of RVSS' MS4 communities.

The DEQ is supposed to have the revised permit ready. Still has not come out.

RVSS is assisting the City of Phoenix with the Bear Creek Clean-up at Blue Heron Park for Earth day.

The swimming pool at the Meadows was being renovated and the contractor was pumping the pool water into the storm drain. He received a \$500 fine and an invoice for \$490 the clean-up.

RVSS will be participating in the Pesticide Stewardship Partnership again this year.

Jennie held an Erosion Prevention and Sediment Control Inspector Certification class for 25 in April.

O&M UPDATES

RVSS Maintenance staff have flushed 94,426 feet of pipe and the video inspection crew has inspected 15,369 feet.

The Special Cleaning Staff have flushed a total of 308 feet of pipe.

RVSS has begun accepting septage at the lagoons. A total of 267,938 gallons we received for a total of \$40,170.90

Shady Cove Treatment Plant received 83,835 gallons of hauled septage in the month of March for a total of \$12,581.25. Rotational footages video inspected were 18,920 feet.

New carpet has been installed and there are still few areas that need to be completed.

Forty-two FOG Inspections were completed in the last 30 days. Of those, four were in violation of not maintaining their interceptor.

Pipe patch repair equipment was showcased on the system a few weeks ago and RVSS is moving forward with ordering the pieces that will work with the TV equipment.

MANAGER'S REPORT

Contract mediation with the Teamsters Union has been delayed pending the outcome of the decertification election. Ballots were mailed to all bargaining unit members on April 17. The ballots are due to the Employee Relations Board by 5:00 pm May 1 and the ballots will be tallied at 10:00am May 2.

Carl presented the Board with charts explaining the SDAO insurance premiums. SDAO has a target loss ratio of 60% or lower for all lines of coverage. Workers compensation, property, and auto liability all had a loss ratio of less than 10%. Auto physical damage had a loss ratio of 82% due to a rollover accident that totaled a truck in 2013. General Liability had a loss ratio of 188% due to the recent discrimination lawsuit. However, these figures were from January. The lawsuit was settled for significantly less than the amount projected which will bring the actual loss ratio to less than 60%. Overall, our loss ratios are very good.

Carl explained that RVSS has a permit to take up to 6,000 gallons of septage waste a day at the lagoons. DEQ has given temporary authorization to take up to 20,000 because of lack of places to dump the waste.

Carl is looking into FOG treatment. There is still no one in the valley taking grease trap waste on a consistent basis. The best solution continues to be some form of anaerobic digestion. We are exploring a number of possibilities, including partnering with a dairy farm, building a new digester in Shady Cove, or building a new digester at the lagoons. RVSS is getting ready to run a pilot test to see if anaerobic digestion is practical with straight FOG. Carl is giving a facilities tour Saturday April 22nd. It's open to all Board and Budget Committee members.

The Board decided that tablets would be preferable of laptops.

The Budget Committee date was set for April 26th, 7:00 am, to be held in the Board room of RVSS.

The Engineering Department will be hiring an Engineering Intern.

CLAIMS LISTING

Jim Lewis motioned and Bill Stults seconded to approve the Claims Listing of \$826,399.31. The motion carried with a unanimous vote of the remaining board members.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:37 a.m.

ROGUE VALLEY SEWER SERVICES



Bob Dunn, Chairman
Board of Directors



Joan Parfani, Executive Secretary