

**REGULAR MEETING OF BOARD OF DIRECTORS
ROGUE VALLEY SEWER SERVICES
January 20, 2021**

TIME AND PLACE OF MEETING

The regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held at 138 W Vilas Rd, Central Point, Oregon on January 20, 2021 at noon. Due to the Governor's Executive Order, this meeting was held as a Zoom meeting.

PRESENT

Carl Tappert, Manager; Joan Pariani, Executive Secretary

PRESENT VIA REMOTE ACCESS

Jim Snyder, Director; Jim Lewis, Director, Mike Parker, Director, Brenda Baldovino, Finance Director; Nick Bakke, District Engineer; Shane Macuk, Operations Manager; Jennie Morgan, Stormwater Manager; Michael Parsons, Central Point Liaison; Paul Nielsen from Isler and Associates
George and Chad Cota from Cota Homes.
Absent: Wayne Brown, Vice-Chair;

CONSENT AGENDA

Mike Parker motioned and Jim Snyder seconded approval of the consent agenda consisting of minutes of the December 16, 2020 Board Meeting. The motion carried with a unanimous vote of the all board members.

PUBLIC HEARING FOR SWQ 19-12-CN SHADOW CREEK ESTATES, DEVELOPER: COTA HOMES

Carl presented the background of the public hearing. Cota Homes had taken out a 1200C permit and it had expired at the end of June 2020. The permit was not renewed or terminated. There had been ongoing discussions with the developer and RVSS regarding this permit. In the meantime there have been several stormwater violations and a citation was issued for violating the conditions of the permit. George Cota has asked to appeal the citation before the Board.

Chair Kay Harrison opened a public hearing for the appeal of Cota Homes for a citation at Shadow Creek Estates at 12:07 pm. George Cota acknowledges the citation, but wanted the fine divided between 4 builders in that development. Carl remarked that there are two separate issues. One is the renewal of the permit. The 1200C permit needs to be renewed every year. When the development is finished, the permit needs to be terminated. There are several steps to terminating a permit. The other issue is the actual citation for violation of sediment controls. Mr. Cota agreed to renew the permit. It is up to the Board's discretion to waive fines for the sediment control citation. Mostly, Mr. Cota just wanted to clarify what he needed to do to make things right. Director Mike Parker asked Carl his opinion on waiving the fine. Carl explained that RVSS has never used penalties as punishment rather it's one of the tools used for compliance. He doesn't have any issue with the Board forgiving the penalty after the permit is renewed. The hearing was closed at 12:28 pm.

Mike Parker motioned and Jim Lewis seconded approval deferring the decision of forgiveness of the fine until next month to give Mr. Cota the opportunity to correct the violations and bring the permit into compliance. The motion carried with a unanimous vote of the all board members.

OAK VALLEY REIMBURSEMENT DISTRICT

Carl made clear that this was not a public hearing, but just a discussions of the Oak Valley Reimbursement District. A few members of the Oak Valley Homeowners Association were present via Zoom but were not allowed comment. Carl is going to set up a town hall meeting for the first week in February.

The Oak Valley Reimbursement District was discussed in the December Board Meeting. It was originally designed as a mobile home park. Sometime between the design and when it was built, the developer changed it into a subdivision. The design of the sewer system was not changed. As a result the system does not meet public sewer standards. The project was never accepted by RVSS. The Oak Valley Homeowner Association has been maintaining the system. This still is not compliant with the DEQ. Carl would like to make this a reimbursement District to upgrade the whole system to meet public sewer standards. The cost to each homeowner for the sewer would be in the range of \$10,000 to \$12,000. Carl asked the Board if they would be willing to consider subsidizing the project to reduce the impact to the community, and if so, how much they would contribute.

Board Chair, Kay Harrison asked if the homeowners can legally connect to the existing systems after their new home is rebuilt. Carl responded that "No. they cannot legally connect to the system."

Board Member Jim Snyder asked if the developer has any liability in this situation. Carl has looked into this and doesn't recognize the builder's name and doesn't know if they are still in business. Then Jim asked if the City of Talent has any responsibility in letting this noncompliant system happen in the first place. He would like Carl to look into this.

Carl asked if the Board wanted to make the decision now or wait until the Public Hearing to decide whether or not RVSS will be contributing to the cost of this project. The Board was in agreeance with the concept of contributing but did not want to make a commitment until there was more information. Carl will contact the attorney to see if Talent will have any liability.

FY20 AUDIT REPORT

Paul Nielson from Isler presented the FY20 audit. His opinion is that there were no material errors in the financial statement. The board was pleased.

RESOLUTION 21-01: SCHEDULES FOR 1200-C CONSTRUCTION STORMWATER DISCHARGE PERMIT FEES

Originally when the 1200-C permit came about, RVSS was able to set their own fees. With the new permit this is not an option. The fee should has been changed to match the DEQ fee schedule.

Jim Lewis motioned and Mike Parker seconded approval of Resolution 20-01. The motion carried with a unanimous vote of the all board members.

PROJECT UPDATES

Nick presented the Project updates. Report is attached.

STORMWATER UPDATES

Jennie presented the Stormwater updates. Report is attached.

O&M UPDATES

Shane updated the Board on what's going on in the Maintenance Department. Report attached.

MANAGER'S REPORT

RVSS is still working on an adjusted schedule due to COVID. Carl has not heard when restriction will be lifted.



ROGUE VALLEY SEWER SERVICES

Location: 138 West Vilas Road, Central Point, OR - Mailing Address: P.O. Box 3130, Central Point, OR 7502-0005
Tel. (541) 664-6300, Fax (541) 664-7171 www.RVSS.us

January 16, 2021

To: RVSS Board of Directors

From: Nick Bakke, District Engineer

J291, OR140 Exit 35 to Blackwell:

ODOT will be realigning Blackwell Road from Exit 35 to Tolo Road as a part of the Highway 140 extension project. A new creek crossing will be installed and will require approximately 125 feet of 8" PVC sewer to be replaced with ductile iron pipe to protect the sewer at the creek crossing. This project will also require 13 manhole adjustments and service relocations as needed. The manhole adjustments and service relocations will be performed during construction in 2021 through an add work agreement with ODOT and the 8" main replacement will be performed by our crews this summer.

- **Status:** This project is planned to bid in June 2021.

J325, Arborwood Pump Station:

This pump station electrical panel was more or less completely destroyed in the Almeda Fire. After investigating further, it appears the wet well is has a substantial leak which was likely not caused by the fire. We are currently exploring either to rehab the station to bring it up to our standards or abandon the station with a substantial gravity sewer extension which includes a bore across the railroad.

- **Status:** Life Cycle Cost Analysis (See attached).

J326, Almeda Fire Service Abandonment:

Sewer services to buildings completely destroyed by the Almeda Fire will be abandoned at an existing cleanout or at new cleanout installed at the abandonment. Property owners will reconnect the service when they rebuild. We will enter a contract with a private contractor for approximately 225 service abandonments to assist our crews in this effort.

- **Status:** Contract work is substantially complete. In house work, still in process.
- **Updates:** Under Construction
- **Payments:** MC Carlton Contracting - \$156,488.75

J327, Gangnes Sewer Rehab (Talent):

This project will rehabilitate the sewer system along Gangnes Street in Talent. The entire neighborhood was destroyed by the Almeda Fire allowing construction in areas previously covered by landscaping, fences, trees, homes, etc.... The existing system is constructed of approximately 2000 ft of 6" and 8" concrete and asbestos concrete pipe and has multiple shared services along existing alleys and along backyards. The existing 8" pipe leaving the neighborhood crosses under an existing house foundation and Wagner creek. Rerouting the sewer northeast to the adjacent property owned by Talent Urban Renewal will allow us to abandon the existing creek crossing and foundation conflict. We hope to construct this project this winter or early next spring.

- **Status:** Design is complete. I will attend the Talent Urban Renewal Meeting January 20th to answer any questions and secure the required easement. Planned to bid in February.

C:\Users\JPariani\AppData\Local\Microsoft\Windows\INetCache\Content.Outlook\FGDT08M7\2021-1 Sewer.doc

J328, OR140 Bear Creek to 5th:

ODOT will be re-paving and reconstructing what is now Kirkland Road past Dunn Pump Station and the White City Lagoons on to Avenue G. The roadway will be the new section of Hwy 140 and will connect to Blackwell Road as noted above. This project will require construction coordination as the roadway will be under construction the same time as Dunn Pump Station. Some minor manhole adjustments, and pressure service relocations will also be required. Construction is planned for early 2021.

- **Status:** This project is planned to bid in April 2021.

J330, Rapp Road Extension, (Talent):

This project will install approximately 230 ft of new 8" sewer main, 8 new services and will abandon two existing 6" concrete mains located along backyards. Our crew will start construction on this project shortly.

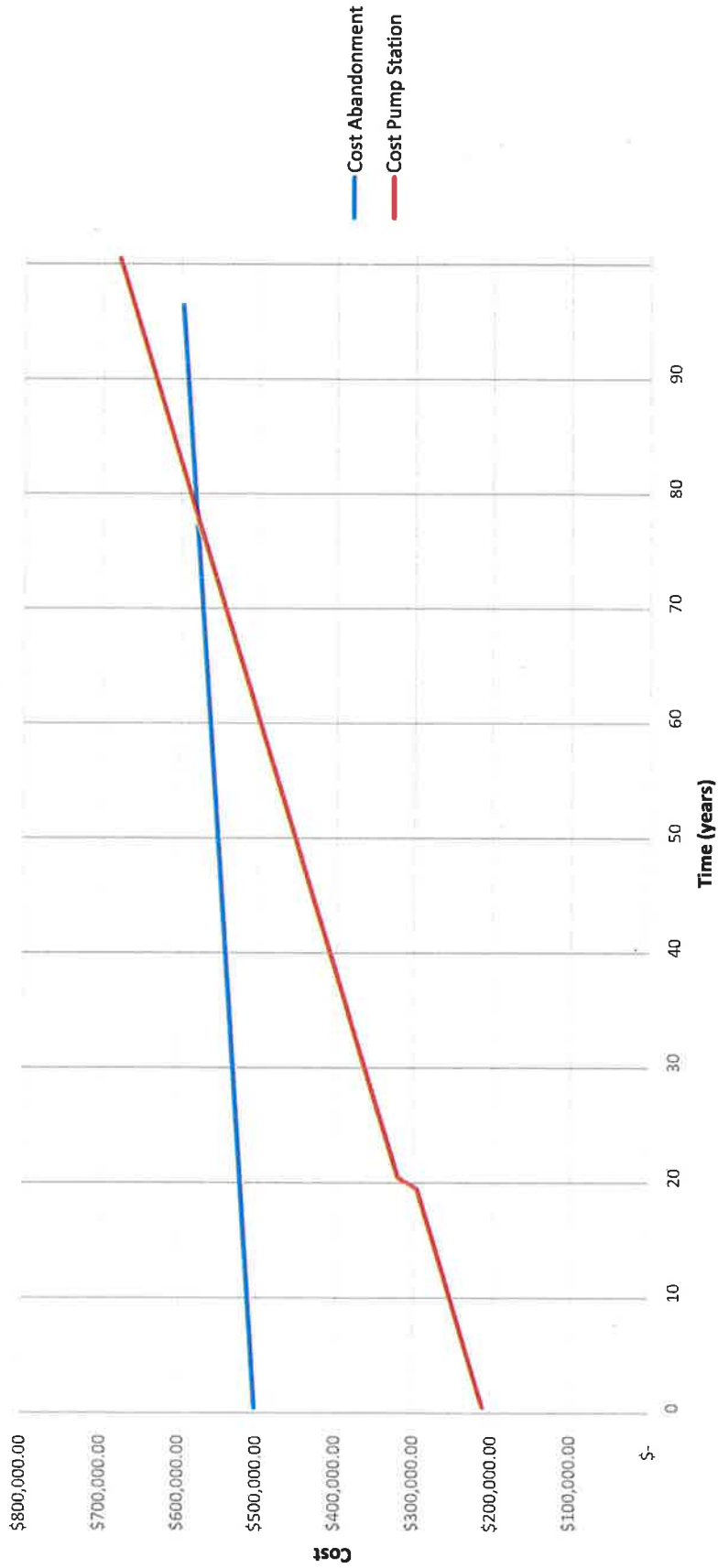
- **Status:** Construction is complete.

I004, Dunn Pump Replacement:

This project will upgrade the existing Dunn Pump Station motors, pumps, and controls. RH2 Engineering will perform the pump, motor, and system control design as a large portion of this project includes electrical and system control. Design will be completed in Fiscal Year 2020 and construction is anticipated in Fiscal Year 2021.

- **Status:** Contract Administration

J325, Arborwood Pump Station Life Cycle Cost Analysis



Engineers Estimate					
Arborwood PS					
Rehab					
J325					
Engineer Nick Bakke					
Bid Date					
Engineers Estimate					
Item #	Description	Units	Quantity	Est. Unit Cost	Total Cost
1	Pumps Cabinet & Controls, Installed	LS	1	\$ 50,000.00	\$ 50,000.00
2	Fiberglass Wetwell & Valve Vault, Installed	LS	1	\$ 75,000.00	\$ 75,000.00
3	Mission, Installed	LS	1	\$ 8,000.00	\$ 8,000.00
4	Misc Site Work, Demo, Conc., Fence, Etc...	LS	1	\$ 35,000.00	\$ 35,000.00
Construction Sub-Total					\$ 168,000
Contingency (10%)					\$ 16,800
Engineering & Survey (15%)					\$ 25,200
Total Estimated Cost					\$ 210,000
Estimated Cost per Year					\$ 4,500.00

Engineers Estimate					
Arborwood PS					
Abandonment					
J325					
Engineer	Nick Bakke				
Bid Date					
Item #	Description	Units	Quantity	Engineers Estimate Est. Unit Cost	Total Cost
1	Mobilization	LS	1	\$ 25,206.41	\$ 25,206.41
2	Temporary Work Zone Traffic Control, Complete	LS	1	\$ 1,791.50	\$ 1,791.50
3	Erosion Control	LS	1	\$ 6,300.00	\$ 6,300.00
4	Jack and Bore 16" Steel Casing	LS	1	\$ 100,000.00	\$ 100,000.00
5	8 Inch Sanitary Sewer Pipe	LF	1900	\$ 85.00	\$ 161,500.00
6	Concrete Sanitary Sewer Manholes	EA	12	\$ 5,500.00	\$ 66,000.00
7	Extra for Connect to Ext'g	EA	2	\$ 1,500.00	\$ 3,000.00
8	All Weather Access Road	SY	1700	\$ 10.00	\$ 17,000.00
9	Trench Resurfacing	SY	100	\$ 45.00	\$ 4,500.00
				Construction Sub-Total	\$ 385,298
				Contingency/Easements (15%)	\$ 77,060
				Engineering & Survey (10%)	\$ 38,530
				Total Estimated Cost	\$ 500,887
				Estimated RR Lease per Year	\$ 1,000.00



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER · HEALTHY COMMUNITIES

January 20th, 2021

To: RVSS Board of Directors
From: Jennie Morgan, Stormwater Program Manager

RE: Stormwater Program Update

1. Public Hearing for Shadow Creek Estates

2. MS4 Permit Re-Issuance

The MS4 permit was re-issued this month for public comment in response to the litigation settlement that Jackson County was a part of. DEQ did incorporate several of RVSS' comments. While not all of the changes we would have liked are in the permit it is substantially improved. The public comment period closes February 8th.

3. Fire Response: Water Quality Concern Mitigation

• **Inlet protection Maintenance**

- We are monitoring and maintaining inlet protection as needed throughout the burned areas.

- **Water Quality Monitoring:** We have conducted sampling at North Ridge Terrace, north of Phoenix and at West Valley View in Talent.

- **Public Water Quality Forum:** January 21st 5:30 – 7pm



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January 20, 2021

To: RVSS Board of Directors

From: Shane Macuk, Operations Manager

RE: Operations & Maintenance Report

Collection System

- a. Rotational Footages: Staff have video inspected 15,993' and flushed 26,821'.
- b. Special Cleaning: Flushed 7,542'.
- c. Requests: Flushed 1,851'.
- d. Compliant: Flushed 224'.
- e. Lagoons: Received 306,760 gallons of septage, 38,720 gallons of porta potty waste and 32,755 gallons of FOG for a total of \$56,735.25.
- f. Gold Hill:
 - a. Special Cleaning: Flushed 960'.
 - b. Requests: Flushed 150'.
- g. Special Cleaning Summary: 19.5 equipment hours and 47.5 labor hours were spent on special cleaning for a total cost of \$3,730.00.
- h. Almeda Fire: Service lateral locating and abandonment still ongoing at the south end of the fire area (Talent, Phoenix & JACO).
- i. City of Jacksonville: Flushed stormdrain pipes and cleaned catch basins.
- j. City of Central Point: Video inspected stormdrain pipe.

Pump Stations

- a. Arborwood power has not changed. PP&L has called in locates to install conduit but work has not been performed.

Building & Grounds

- a. New front office partitions have been ordered.

FOG Update

- a. Nothing to report.

Vehicles & Equipment

- a. Chassis for the new construction truck has been delivered to the service body up fitter. Still on schedule for a May completion date.

The money in the CARES act has been exhausted. RVSS ended up getting about \$167,000. The bulk went to the COVID testing program. Carl shared the results with the Board. They are not interested in continuing this program.

Carl is working closely with FEMA regarding the fire losses. This is very time consuming. He expects that most expenses will be reimbursed.

Gold Hill has hired a new City Engineer. The new engineer wants to take another look at the facilities plan to see what would be the best option for the Gold Hill Community. The City manager of Gold Hill, Jessica Simpson, will be retiring by the end of June.

CLAIMS LISTING

Mike Parker motioned and Jim Lewis seconded to approve the January Claims Listing in the amount of \$951,725.42. The motion carried with a unanimous vote of the all board members.

ADJOURNMENT

There being no further business, the meeting was adjourned at 1:36 p.m.

ROGUE VALLEY SEWER SERVICES



Kay Harrison, Chair
Board of Directors



Joan Pariani, Executive Secretary

