

**REGULAR MEETING OF BOARD OF DIRECTORS
ROGUE VALLEY SEWER SERVICES
February 21, 2018**

TIME AND PLACE OF MEETING

A regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held at the Rogue Valley Sewer Services Office, 138 West Vilas Road, Central Point, Oregon February 21, 2018 at 7:00 a.m.

PLEDGE OF ALLEGIANCE

PRESENT

Bob Dunn, Chairman; Wayne Brown, Director; Bill Stults Vice Chairman; Jim Lewis, Director
Absent: Kay Harrison, Director

ALSO PRESENT

Carl Tappert, Manager; Joan Pariani, Executive Secretary; Shane Macuk, Operations Manager
Nick Bakke, District Engineer; Brenda Baldovino, Finance Director;
Absent: Jennie Morgan, Stormwater Manager;

CONSENT AGENDA

Bill Stults motioned and Wayne Brown seconded approval of the consent agenda consisting of Minutes of the January 17, 2018 Board Meeting. The motion carried with a unanimous vote of the all board members.

INTERGOVERNMENTAL AGREEMENT FOR ACCEPTANCE AND DISPOSAL OF BIOSOLIDS

RVSS has an agreement with the City of Medford to dispose of biosolids from the Gold Hill Sewer Treatment plant. This is the most cost effective way to handle the disposal of this product. This agreement is a renewal for one year with 5 auto renewals.

Jim Lewis motioned and Wayne Brown seconded approval of the IGA. The motion carried with a unanimous vote of the all board members.

SOUTHERN OREGON WATER TECHNOLOGY AGREEMENT

SOWT is a private firm which manage, under contract, several waste water treatment and collection facilities in Southern Oregon. RVSS has been requested to help with flushing as one of the facilities that they manage in Merlin. Carl noted that this request came in just after last month's Board meeting and that the work had already been done. This agreement will formalize the arrangement and allow for future assistance.

Wayne Brown motioned and Jim Lewis seconded approval of the SOWT agreement. The motion carried with a unanimous vote of the all board members.

RELIANT BEHAVIORIAL HEALTH EMPLOYEE ASSISTANCE PROGRAM SERVICES AGREEMENT

This agreement will replace the EAP that was with Asante, who no longer offers this service.

Bill Stults motioned and Wayne Brown seconded approval of the Reliant Behavioral Health Employee Assistance Program Agreement. The motion carried with a unanimous vote of the all board members.

RESOLUTION 18-02: AWARD OF BID FY 2018 CIPP PROJECTS J278

Three bids were received and the lowest was Insituform Technologies in the amount of \$347,866.00. Staff recommends awarding J278 to Insituform technologies.

Bill Stults motioned and Jim Lewis seconded approval of Resolution 18-02. The motion carried with a unanimous vote of the all board members.

PROJECT UPDATES

J094 Sarah Lane Project: Still waiting for one easement.

J232 Lozier Lane Street Improvements: The third phase has started.

J256 OR 62: Rogue River Drive to Cleveland Street: This is quiet, no conflicts.

J272 OR99 Rapp Rd to North Main: RVSS has completed all relocation work. Knife River should begin construction in March

J274 Wilson Way Sewer Ext: This project should bid in March. Footage is over 5800' of pipe, with a bore 136' bore across Hwy 62. This will eliminate three pump stations, 20 STEP/STEG tanks and remove two private pressure tanks. Because of the high cost of this project, Nick asked the Board if they wanted to complete the job all at once or do it in phases. The Board agreed to complete the job at once.

J275 Breckenridge Drive Sewer Realignment (Phoenix): Almost finished.

J277 Hartley Road Grinder Pumps: Welburn Electric will install 240V power to pump. This should be completed by mid-March.

J278, FY18 CIPP Projects: Insituform Technologies has won the bid for this project .

J289 East Pine Street: Sewer laterals replacements will continue.

J290 C Street Sewer Relocation (Jacksonville): The construction crew is currently working on the final lateral relocations.

Q001 Wagner Creek Bridge SWQ: Plans and specifications are complete. The project should bid in March.

17-01 Table Rock Road Sewer Ext: Construction of the sewer line is scheduled to begin this week.

STORMWATER UPDATES

Carl gave the Stormwater update. Jennie has submitted a letter to DEQ regarding the language used in the proposed permit. The Board was presented with a copy of the letter.

O&M UPDATES

Shane Macuk gave an update on maintenance operations for the previous month.

MANAGER'S REPORT

Carl reminded Chairman Bob Dunn, Vice-Chair Bill Stults and Director Kay Harrison that filing deadline for re-election is March 6th. This is for the May election.

The final payment on the Phoenix property has been received. The final lien release should be completed by the March Board meeting.

Carl has a meeting with the City of Shady Cove Tuesday morning regarding possible annexation vote for the November ballot.

SDAO best practices training is scheduled for 7:00 pm on March 21, 2018

The FY19 budget is in the process right now. RVSS is looking into hiring two new employees, a maintenance worker and an EIT. There is also a consideration of piggybacking on a project that

ODOT is doing on Blackwell Road. Carl is thinking of budgeting money to put in pipe with this project and in the future, this may be the Gold Hill connection.

CLAIMS LISTING

Jim Lewis motioned and Wayne Brown seconded to approve the Claims Listing of \$1,128,170.45. The motion carried with a unanimous vote of the all board members.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:42 a.m.

ROGUE VALLEY SEWER SERVICES



Bob Dunn, Chairman
Board of Directors



Joan Pariani, Executive Secretary