

**REGULAR MEETING OF BOARD OF DIRECTORS
ROGUE VALLEY SEWER SERVICES
February 17, 2021**

TIME AND PLACE OF MEETING

The regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held at 138 W Vilas Rd, Central Point, Oregon on February 17, 2021 at noon. Due to the Governor's Executive Order, this meeting was held as a Zoom meeting.

PRESENT

Carl Tappert, Manager; Joan Pariani, Executive Secretary

PRESENT VIA REMOTE ACCESS

Kay Harrison, Chair; Jim Snyder, Director; Jim Lewis, Director; Mike Parker, Director; Brenda Baldovino, Finance Director; Nick Bakke, District Engineer; Shane Macuk, Operations Manager; Jennie Morgan, Stormwater Manager; Michael Parsons, Central Point Liaison; Wayne Brown, Vice-Chair;

CONSENT AGENDA

Mike Parker motioned and Wayne Brown seconded approval of the consent agenda consisting of minutes of the January 20, 2021 Board Meeting. The motion carried with a unanimous vote of the all board members.

RESOLUTION 21-02: AWARD OF NID FOR THE GANGNES DRIVE SEWER REALIGNMENT J327

Five bids were receive for the Gangnes Sewer Realignment. The apparent low bidder was Pilot Rock at \$250,695. Nick was pleased that this bid came in under the Engineer's Estimate.

Mike Parker motioned and Wayne Brown seconded approval of Resolution 21-02. The motion carried with a unanimous vote of the all board members.

FINANCE UPDATES

Brenda announced that the date for the Budget Committee meeting would be April 28th. All Board members were agreeable to this date.

The second quarter financials were presented.

PROJECT UPDATES

Nick presented the Project updates. Report is attached.

STORMWATER UPDATES

Jennie updated the Board on the response of George Cota, who was the topic of last month Public Hearing. George has paid the renewal fee and cleaned up the site. He has yet to have a designated erosion control inspector on the project. Carl has suggested only charging Cota Homes a \$100 fee once everything is in compliance. The Board decided to have a certified letter sent to Cota Homes listing out everything that still needs to be done and a close deadline. If everything is done in a timely manner, 400 of the 500 dollars would be waived.

After the discussion of Cota Homes, Jennie updated the Board on the fire response and the Lagoon Public Access. The Stormwater Report is attached.

O&M UPDATES

Shane updated the Board on what's going on in the Maintenance Department. Report attached.

MANAGER'S REPORT

RVSS is still working on an adjusted schedule due to COVID. Carl has not heard when restriction will be lifted.

Almost all the work is done for the FEMA fire recovery. RVSS has incurred about \$800,000 in expenses so far. Carl expects to be reimbursed around \$500,000 from FEMA. The insurance will cover around \$35,000.

Carl had a conversation with Joe Kellerman, RVSS' attorney, regarding the City of Talent's liability on the inadequate sewer system in Oak Valley Estates. They continued to issue permits and allow homes to be built, even though the system was not in compliance with plumbing codes. Joe is not optimistic in proving that the city has liability and even if they were found liable, homeowners would probably not be able to collect from the city. Joe did point out that most of the homeowners insurances should cover this upgrade. Carl suggested that if the Board was to provide some sort of subsidy for this project it should be made to homeowners who did not have insurance to cover the loss. This will be discussed at the Public Hearing next month.

Carl hosted a Town Hall Meeting February 3rd. Around 50 people attended the Zoom meeting. He feels it went well and that for the most part everyone understands the process going forward.

It looks like Gold Hill will be replacing the treatment plant instead of building a pump station and connecting to regional sewer. Carl reminded the Board that the contract with Gold Hill to manage the treatment plant expires in June of 2022. They will need to have discussions soon about what will happen next.

Carl reminded Board members Wayne Brown and Jim Lewis that their terms expire June 30 of this year. Carl made available the information for reelection, should either one of these Board members want to run again.

Carl reminded the Board of the Regional Rate Committee Monday the 22nd. In looking through the agenda, it looks like a rather large rate increase may be presented.

Also, Carl is in the middle of doing a rate and SDC analysis.

Carl received a phone call from an Ashland City Councilor asking about the viability of connecting Ashland to the Regional system. This seems to occur about every 10 years or so whenever Ashland is facing major capital expenses at their treatment plant. Carl will make available information to the city.

CLAIMS LISTING

Jim Lewis motioned and Mike Parker seconded to approve the February Claims Listing in the amount of \$809,835.56. The motion carried with a unanimous vote of the all board members.

ADJOURNMENT

There being no further business, the meeting was adjourned at 12:55 p.m.

ROGUE VALLEY SEWER SERVICES


Kay Harrison, Chair
Board of Directors

Joan Pariani, Executive Secretary



ROGUE VALLEY SEWER SERVICES

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February 11, 2021

To: RVSS Board of Directors
From: Nick Bakke, District Engineer

J291, OR140 Exit 35 to Blackwell:

ODOT will be realigning Blackwell Road from Exit 35 to Tolo Road as a part of the Highway 140 extension project. A new creek crossing will be installed and will require approximately 125 feet of 8" PVC sewer to be replaced with ductile iron pipe to protect the sewer at the creek crossing. This project will also require 13 manhole adjustments and service relocations as needed. The manhole adjustments and service relocations will be performed during construction in 2021 through an add work agreement with ODOT and the 8" main replacement will be performed by our crews this summer.

- **Status:** This project is planned to bid in June 2021.

J325, Arborwood Pump Station:

This pump station electrical panel was more or less completely destroyed in the Alameda Fire. After investigating further, it appears the wet well is has a substantial leak which was likely not caused by the fire. We are currently exploring either to rehab the station to bring it up to our standards or abandon the station with a substantial gravity sewer extension which includes a bore across the railroad.

- **Status:** Design

J326, Alameda Fire Service Abandonment:

Sewer services to buildings completely destroyed by the Alameda Fire will be abandoned at an existing cleanout or at new cleanout installed at the abandonment. Property owners will reconnect the service when they rebuild. We will enter a contract with a private contractor for approximately 225 service abandonments to assist our crews in this effort.

- **Status:** In house work, still in process.
- **Updates:** Under Construction

J327, Gangnes Sewer Rehab (Talent):

This project will rehabilitate the sewer system along Gangnes Street in Talent. The entire neighborhood was destroyed by the Alameda Fire allowing construction in areas previously covered by landscaping, fences, trees, homes, etc.... The existing system is constructed of approximately 1900 ft of 6" and 8" concrete and asbestos concrete pipe and has multiple shared services along existing alleys and along backyards. The existing 8" pipe leaving the neighborhood crosses under an existing house foundation and Wagner creek. Rerouting the sewer northeast to the adjacent property owned by Talent Urban Renewal will allow us to abandon the existing creek crossing and foundation conflict. We hope to construct this project this winter or early next spring.

- **Updates:** Intent to Award to Pilot Rock Excavation, Inc - \$250,695.00
- **Status:** Award

J328, OR140 Bear Creek to 5th:

ODOT will be re-paving and reconstructing what is now Kirkland Road past Dunn Pump Station and the White City Lagoons on to Avenue G. The roadway will be the new section of Hwy 140 and will connect to Blackwell Road as noted above. This project will require construction coordination as the roadway will be under construction the same time as Dunn Pump Station. Some minor manhole adjustments, and pressure service relocations will also be required. Construction is planned for early 2021.

- **Status:** This project is planned to bid in April 2021.

I004, Dunn Pump Replacement:

This project will upgrade the existing Dunn Pump Station motors, pumps, and controls. RH2 Engineering will perform the pump, motor, and system control design as a large portion of this project includes electrical and system control. Design will be completed in Fiscal Year 2020 and construction is anticipated in Fiscal Year 2021.

- **Updates:** We had a project kickoff meeting with the general Contractor and RH2 on February 10th. The majority of the discussion surrounded current procurement times for the pump drives and gate valves. The original contract had a scheduled completion in June of this year. The Contractor's current schedule has project completion in November.
- **Status:** Contract Administration



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER · HEALTHY COMMUNITIES

February 17th, 2021

To: RVSS Board of Directors

From: Jennie Morgan, Stormwater Program Manager

RE: Stormwater Program Update

1. **Shadow Creek Estates:** Follow-up to the Public Hearing, the annual renewal fee was paid January 28th.

2. **Fire Response: Water Quality Concern Mitigation**
 - **Inlet protection Maintenance**
 - We are monitoring and maintaining inlet protection as needed throughout the burned areas.
 - **Water Quality Monitoring:** We have conducted sampling at North Ridge Terrace, north of Phoenix and at West Valley View in Talent.
 - **Public Water Quality Forum:** January 21st 5:30 – 7pm, 73 people attended the water quality forum, which was also covered by the news.

3. **L006, Lagoon Public Access Project:** RFP was put out Friday January 29th, 2021 with proposals due February 12th.



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER · HEALTHY COMMUNITIES

February 17, 2021

To: RVSS Board of Directors

From: Shane Macuk, Operations Manager

RE: Operations & Maintenance Report

Collection System

- a. Rotational Footages: Staff have video inspected 26,506' and flushed 62,093'.
- b. Special Cleaning: Flushed 5,862'.
- c. Requests: Flushed 277' and video inspected 317'.
- d. Lagoons: Received 252,760 gallons of septage, 31,045 gallons of porta potty waste and 23,454 gallons of FOG for a total of \$46,088.85.
- e. Gold Hill:
 - a. Special Cleaning: Flushed 260'.
- f. Special Cleaning Summary: 33.5 equipment hours and 58 labor hours were spent on special cleaning for a total cost of \$5,117.50.
- g. Almeda Fire: Service lateral locating and abandonment still ongoing at the south end of the fire area (Talent, Phoenix & JACO).
- h. City of Gold Hill: Video inspected storm drain system in front of Sweed's.

Pump Stations

- a. Arborwood power has not changed. Waiting on PP&L to finish conduit installation and restore power.
- b. Dunn: Has lost one of the three drives. The station is now down to two operational pumps.

Building & Grounds

- a. New front office partitions have been installed.

FOG Update

- a. Nothing to report.

Vehicles & Equipment

- a. Nothing to report.