

**REGULAR MEETING OF BOARD OF DIRECTORS
ROGUE VALLEY SEWER SERVICES
December 16, 2020**

TIME AND PLACE OF MEETING

The regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held at 138 W Vilas Rd, Central Point, Oregon on December 16, 2020 at noon. Due to the Governors Executive Order, this meeting was held as a Zoom meeting.

PRESENT

Carl Tappert, Manager; Joan Pariani, Executive Secretary

PRESENT VIA REMOTE ACCESS

Wayne Brown, Vice-Chair; Jim Snyder, Director; Jim Lewis, Director. Mike Parker, Director Brenda Baldovino, Finance Director; Nick Bakke, District Engineer; Shane Macuk, Operations Manager; Jennie Morgan, Stormwater Manager; Michael Parsons, Central Point Liaison; Carole Balzer, IT Manager.

CONSENT AGENDA

Jim Lewis noted a spelling error on the November minutes. Mike Parker motioned and Jim Snyder seconded approval of the consent agenda consisting of minutes of the November 18, 2020 Board Meeting with correction. The motion carried with a unanimous vote of the all board members.

ORDINANCE 20-02:AN ORDINANCE TO ESTABLISH THE ORTHODOX TEMPLE SEWER REIMBURSEMENT DISTRICT

This Ordinance was the topic of last month's public hearing. This ordinance creates the reimbursement district, defines the properties benefitted from the new sewer and establishes the cost allocation.

Mike Parker motioned and Jim Lewis seconded approval of Ordinance 20-02. The motion carried with a unanimous vote of the all board members.

RESOLUTION 20-29: TERMINATION OF ARBORWOOD PUMP STATION

The Arborwood Pump Station maintenance fee was discussed last month. The Board agreed to terminate the maintenance fee to keep consistent with other billing.

Mike Parker motioned and Jim Snyder seconded approval of Resolution 20-29. The motion carried with a unanimous vote of the all board members.

RESOLUTION 20-30: APPOINTMENT TO THE BUDGET COMMITTEE

Terry Sackett has agreed to stay on the Budget Committee. This resolution will re-appoint him for three years.

Mike Parker motioned and Jim Snyder seconded approval of Resolution 20-30. The motion carried with a unanimous vote of the all board members.

PROJECT UPDATES

Nick presented the Project updates. Report is attached.

STORMWATER UPDATES

Jennie presented the Stormwater updates. Report is attached.

O&M UPDATES

Shane updated the Board on what's going on in the Maintenance Department. Report attached.

MANAGER'S REPORT

Carl noted that the main focus on the fire cleanup is keeping the storm drains clean and getting the sewer lines capped. The crew are making great progress on both of those issues.

The office is on an adjusted schedule due to the Governor's COVID Mandate. Everything is working out well. The office is closed to the public. It's unclear how much longer this will stay in effect, but Carl feels that it will be at least until after the first of the year.

RVSS has two reimbursement programs going with FEMA. One is for the CARES Act which reimburses for costs incurred from the COVID crisis. The other program is for any costs involved with the wildfires.

Carl shared the chart of the COVID testing to the Board members. This information is also forwarded to the county. It is unclear if they use this information for anything. The kits should last until sometime in February. Currently, RVSS has been reimbursed from FEMA for the cost of the kits. This reimbursement runs out at the end of the year. Carl asked to Board if they wanted to continue with the testing once the test kits run out. The Board decided have Carl contact the county to see if they use the information for anything and if they would be willing to help with the cost. If they are not interested, the testing should be discontinued.

Carl has sent out letter to the property owners in the Oak Valley Subdivision regarding upgrading their system to public sewer system standards. He has yet to hear from the homeowners. This is one of the subdivision affected by the Alameda Fire. This would be a reimbursement district. Hopefully this could get started in the Spring.

The SDOA annual conference will be held virtually this year in February. Carl will be signing up all the Board members in hopes that they will be able to attend at least some of the sessions. Carl had been asked to be a presenter. He will be speaking on Emergency Preparedness.

The Infection Control Plan was included in the Board packet. This is an OSHA requirement.

CLAIMS LISTING

Mike Parker motioned and Jim Snyder seconded to approve the December Claims Listing in the amount of \$1,043,732.02. The motion carried with a unanimous vote of the all board members.

ADJOURNMENT

There being no further business, the meeting was adjourned at 12:42 p.m.

ROGUE VALLEY SEWER SERVICES



Kay Harrison, Chair
Board of Directors



Joan Pariani, Executive Secretary



ROGUE VALLEY SEWER SERVICES

Location: 138 West Vilas Road, Central Point, OR - Mailing Address: P.O. Box 3130, Central Point, OR 97502-0005
Tel. (541) 664-6300, Fax (541) 664-7171 www.RVSS.us

December 11, 2020

To: RVSS Board of Directors
From: Nick Bakke, District Engineer

J188, 6th Street Sewer Replacement (Phoenix):

This project will replace approximately 184 feet of 8 inch sewer at the intersection of 6th Street and S Pacific Highway in Phoenix. The pipe is on the special cleaning list, has poor grade and is in very poor structural condition.

- **Status:** Construction is Complete.
- **Payments:** Knife River Materials - \$49,935.55 (Final)

J291, OR140 Exit 35 to Blackwell:

ODOT will be realigning Blackwell Road from Exit 35 to Tolo Road as a part of the Highway 140 extension project. A new creek crossing will be installed and will require approximately 125 feet of 8" PVC sewer to be replaced with ductile iron pipe to protect the sewer at the creek crossing. This project will also require 13 manhole adjustments and service relocations as needed. The manhole adjustments and service relocations will be performed during construction in 2021 through an add work agreement with ODOT and the 8" main replacement will be performed by our crews this summer.

- **Status:** Waiting for construction in early spring and confirmation from Gold Hill on their facilities plan, i.e. pump station vs. plant rebuild.

J324, 4th Street Sewer Laterals (Jacksonville):

The City of Jacksonville has allowed us to add work to their water line replacement along 4th Street. The City's contractor (Central Pipeline, Inc.) will replace approximately 21 concrete sewer services within the right of way and provide a new service connection prior to paving the street. This will allow us to line the sewer main at a future date.

- **Status:** Construction Complete.
- **Payments:** Central Pipeline - \$71,400 (Final)

J325, Arborwood Pump Station:

This pump station electrical panel was more or less completely destroyed in the Almeda Fire and after investigating further, it appears the wet well is has a substantial leak which was likely not caused by the fire. We are currently exploring either to rehab the station to bring it up to our standards or abandon the station with a substantial gravity sewer extension which includes a bore across the railroad.

- **Status:** Design & Analysis

J326, Almeda Fire Service Abandonment:

Sewer services to buildings completely destroyed by the Almeda Fire will be abandoned at an existing cleanout or at new cleanout installed at the abandonment. Property owners will reconnect the service when they rebuild. We will enter a contract with a private contractor for approximately 225 service

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abandonments to assist our crews in this effort.

- **Status:** Under Construction
- **Updates:** Under Construction

J327, Gangnes Sewer Rehab (Talent):

This project will rehabilitate the sewer system along Gangnes Street in Talent. The entire neighborhood was destroyed by the Almeda Fire allowing construction in areas previously covered by landscaping, fences, trees, homes, etc.... The existing system is constructed of approximately 2000 ft of 6" and 8" concrete and asbestos concrete pipe and has multiple shared services along existing alleys and along backyards. The existing 8" pipe leaving the neighborhood crosses under an existing house foundation and Wagner creek. Rerouting the sewer northeast to the adjacent property owned by Talent Urban Renewal will allow us to abandon the existing creek crossing and foundation conflict. We hope to construct this project this winter or early next spring.

- **Status:** Survey and Design

J328, OR140 Bear Creek to 5th:

ODOT will be re-paving and reconstructing what is now Kirkland Road past Dunn Pump Station and the White City Lagoons on to Avenue G. The roadway will be the new section of Hwy 140 and will connect to Blackwell Road as noted above. This project will require construction coordination as the roadway will be under construction the same time as Dunn Pump Station. Some minor manhole adjustments, and pressure service relocations will also be required. Construction is planned for early 2021.

- **Updates:** We've signed an add work agreement to adjust 4 manholes and one valve box.
- **Status:** Waiting for construction in early spring.

J330, Rapp Road Extension, (Talent):

This project will install approximately 230 ft of new 8" sewer main, 8 new services and will abandon two existing 6" concrete mains located along backyards. Our crew will start construction on this project shortly.

- **Status:** Design complete/construction.

I004, Dunn Pump Replacement:

This project will upgrade the existing Dunn Pump Station motors, pumps, and controls. RH2 Engineering will perform the pump, motor, and system control design as a large portion of this project includes electrical and system control. Design will be completed in Fiscal Year 2020 and construction is anticipated in Fiscal Year 2021.

- **Status:** Contract Administration



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December 16th, 2020

To: RVSS Board of Directors

From: Jennie Morgan, Stormwater Program Manager

RE: Stormwater Program Update

Annual Reporting

Finishing up TMDL and 1200-C and CN annual reports for DEQ.

Erosion and Sediment Control Permitting

- 1200-C and CN annual reports submitted to DEQ
- Recertification and Certification classes held in November
- 1200-C Construction Stormwater Discharge Permit Reissued December 14th
 - The draft permit contained some new requirements that will be challenging and on which RVSS provided suggested revisions to DEQ.

Fire Response: Water Quality Concern Mitigation

- **Inlet protection Maintenance**
 - We are monitoring and maintenance inlet protection as needed throughout the burned areas.
- **Water Quality Monitoring:** I am collaborating with several different entities on water quality in Bear Creek to help inform our stormwater protection efforts.



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November 16, 2020

To: RVSS Board of Directors

From: Shane Macuk, Operations Manager

RE: Operations & Maintenance Report

Collection System

- a. Rotational Footages: Staff have video inspected 19,807' and flushed 2,481'.
- b. Special Cleaning: Flushed 5,900' and root sawed 655'.
- c. Requests: Flushed inspected 980'.
- d. New Construction: Video inspected 175'.
- e. Lagoons: Received 272,110 gallons of septage, 40,860 gallons of porta potty waste and 41,334 gallons of FOG for a total of \$53,145.60.
- f. Gold Hill:
 - a. Special Cleaning: Flushed 404'.
- g. Special Cleaning Summary: 31 equipment hours and 64.5 labor hours were spent on special cleaning for a total cost of \$5,267.50.
- h. Almeda Fire: Service lateral locating and abandonment still ongoing at the south end of the fire area (Talent).
- i. City of Jacksonville: Flushed stormdrain pipes and cleaned catch basins.

Pump Stations

- a. Arborwood power has not changed. No update available as of yet from PP&L.

Building & Grounds

- a. The signs have been updated to reflect the new logo.

FOG Update

- a. Nothing to report.

Vehicles & Equipment

- a. New TV van (Unit #46) is finally here and out in the field.
- b. All vehicles have had the new logo installed on the doors.