

**REGULAR MEETING OF BOARD OF DIRECTORS
ROGUE VALLEY SEWER SERVICES
April 21, 2021**

TIME AND PLACE OF MEETING

The regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held at 138 W Vilas Rd, Central Point, Oregon on April 21, 2021 at noon. Due to the Governor's Executive Order, this meeting was held as a Zoom meeting.

PRESENT

Carl Tappert, Manager; Joan Pariani, Executive Secretary; Kay Harrison, Chair

PRESENT VIA REMOTE ACCESS

Jim Snyder, Director; Jim Lewis, Director, Mike Parker, Vice-Chair, Brenda Baldovino, Finance Director; Nick Bakke, District Engineer; Jennie Morgan, Stormwater Manager; Michael Parsons, Central Point Liaison;

Jim Snyder joined the meeting at 12:15

Absent: Shane Macuk, Operations Manager; Wayne Brown, Director

CONSENT AGENDA

Jim Lewis motioned and Mike Parker seconded approval of the consent agenda consisting of minutes of the March 17, 2021 Board Meeting. The motion carried with a unanimous vote of the all board members.

RESOLUTION 21-04: ASSISTANCE TO THE OAK VALLEY SUBDIVISION

This Resolution spells out what was decided at the March Board meeting for the assistance to the Oak Valley Reimbursement District. RVSS will cover 50% of the cost and if a homeowner would like to finance their portion through RVSS, the rate would be prime.

Mike Parker motioned and Jim Lewis seconded approval of Resolution 21-04. The motion carried with a unanimous vote of the all board members.

RESOLUTION 21-05: OAK VALLEY SEWER RECONSTRUCTION PROJECT J331

RVSS received three bids for the Oak Valley Reconstruction Project. Northcore USA was the low bidder at \$507,376.00. This is less than the engineer's estimate. Mike Parker asked if Northcore USA had been researched. Carl answered that Northcore USA used to be West Coast. Same people, new name.

Mike Parker motioned and Jim Lewis seconded approval of Resolution 21-05. The motion carried with a unanimous vote of the all board members.

ORDINANCE 21-02 AN REVISION TO TITLE SEVEN OF THE RVSS CODE

First Reading

Carl had revised this code last summer. The City of Medford has made a few changes in their industrial pretreatment ordinance. RVSS' ordinance needs to be identical. Mike Parker moved this Ordinance to the May meeting where the second reading will take place.

PROJECT UPDATES

Nick presented the Project updates. Report is attached.

STORMWATER UPDATES

Jennie presented the Stormwater updates. She asked the Board to sign a letter of support for a grant application for the Bear Creek Restoration Initiatives. Report is attached.

Jim Lewis motioned and Mike Parker seconded approval to support and sign the grant request for the Bear Creek Restoration initiative. The motion carried with a unanimous vote of the all board members.

O&M UPDATES

In Shane's absence, Carl updated the Board on what's going on in the Maintenance Department. Report attached.

MANAGER'S REPORT

Carl update the Board of the status of how COVID is still affecting the office. Most employees are on an adjusted schedule.

Carl is wrapping up the final pieces of the FEMA claims. It is expected that RVSS will spend 2.1 million dollars on the fire clean-up. Insurance and FEMA will help reimburse some of the costs.

A reminder of the Budget Committee meeting was given, This will be next Wednesday the 28th.

CLAIMS LISTING

Mike Parker motioned and Jim Lewis seconded to approve the April Claims Listing in the amount of \$1,027,396.11. The motion carried with a unanimous vote of the all board members.

ADJOURNMENT

There being no further business, the meeting was adjourned at 12:34 p.m.

ROGUE VALLEY SEWER SERVICES



Kay Harrison, Chair
Board of Directors



Joan Pariani, Executive Secretary



April 16, 2021

To: RVSS Board of Directors
From: Nick Bakke, District Engineer

J291, OR140 Exit 35 to Blackwell:

ODOT will be realigning Blackwell Road from Exit 35 to Tolo Road as a part of the Highway 140 extension project. A new creek crossing will be installed and will require approximately 125 feet of 8" PVC sewer to be replaced with ductile iron pipe to protect the sewer at the creek crossing. This project will also require 13 manhole adjustments and service relocations as needed. The manhole adjustments and service relocations will be performed during construction in 2021 through an add work agreement with ODOT and the 8" main replacement will be performed by our crews this summer.

- **Updates:** The Gold Hill force main work has officially been removed from the add work agreement and ODOT has reimbursed RVSS the previously deposited \$197K.
- **Status:** This project will bid this spring/summer and be constructed in 2022.

J325, Arborwood Pump Station:

This pump station electrical panel was more or less completely destroyed in the Almeda Fire. After investigating further, it appears the wet well is has a substantial leak which was likely not caused by the fire. We are currently exploring either to rehab the station to bring it up to our standards or abandon the station with a substantial gravity sewer extension which includes a bore across the railroad.

- **Updates:** The design has been sent to the pump and equipment provider. The shop drawing and submittal review process should begin shortly.
- **Status:** Design

J326, Almeda Fire Service Abandonment:

Sewer services to buildings completely destroyed by the Almeda Fire will be abandoned at an existing cleanout or at new cleanout installed at the abandonment. Property owners will reconnect the service when they rebuild. We will enter a contract with a private contractor for approximately 225 service abandonments to assist our crews in this effort.

- **Status:** In house work, still in process.
- **Updates:** Under Construction – Waiting for site cleanup

J327, Gangnes Sewer Rehab (Talent):

This project will rehabilitate the sewer system along Gangnes Street in Talent. The entire neighborhood was destroyed by the Almeda Fire allowing construction in areas previously covered by landscaping, fences, trees, homes, etc.... The existing system is constructed of approximately 1900 ft of 6" and 8" concrete and asbestos concrete pipe and has multiple shared services along existing alleys and along backyards. The existing 8" pipe leaving the neighborhood crosses under an existing house foundation

and Wagner creek. Rerouting the sewer northeast to the adjacent property owned by Talent Urban Renewal will allow us to abandon the existing creek crossing and foundation conflict. We hope to construct this project this winter or early next spring.

- **Updates:** Construction is substantially complete. The corrective punch list items will be completed in the coming weeks.
- **Status:** Under Construction
- **Payments:** \$165,623.95 (March Payment)

J328, OR140 Bear Creek to 5th:

ODOT will be re-paving and reconstructing what is now Kirkland Road past Dunn Pump Station and the White City Lagoons on to Avenue G. The roadway will be the new section of Hwy 140 and will connect to Blackwell Road as noted above. This project will require construction coordination as the roadway will be under construction the same time as Dunn Pump Station. Some minor manhole adjustments, and pressure service relocations will also be required. Construction is planned for early 2021.

- **Status:** This project is planned to bid in April 2021.

J332, CP Force Main Rehab:

The existing 12 inch concrete sewer which runs from Hamrick Road across private property to Gebhard Road and on to the Lower Bear Creek Interceptor and was originally used as a force main. The old Central Point pump station has been subsequently abandoned and the pipe was converted to a gravity sewer main. The remaining pipe has poor grade and is largely oversized making it a source of hydrogen sulfide production. This project will rehab, abandon, and/or replace large portions of the existing main.

- **Status:** Design. This project is planned for FY 2022 construction.

I004, Dunn Pump Replacement:

This project will upgrade the existing Dunn Pump Station motors, pumps, and controls. RH2 Engineering will perform the pump, motor, and system control design as a large portion of this project includes electrical and system control. Design will be completed in Fiscal Year 2020 and construction is anticipated in Fiscal Year 2021.

Updates: We've had a progress meeting with the general Contractor and RH2 on April 7th to discuss progress, submittals, and material procurement. The majority of the discussion surrounded current procurement times for the pump drives and gate valves. Once the discussion was complete the contractor PM assured us that construction will begin in May. This still puts a completion date in November. That said, the original contract had a scheduled completion in June of this year. We've also requested a meeting with the owner to discuss the current schedule delays as well as the implementation of contract Liquidated Damages.

- **Status:** Contract Administration



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER · HEALTHY COMMUNITIES

April 15th, 2021

To: RVSS Board of Directors
From: Jennie Morgan, Stormwater Program Manager

RE: Stormwater Program Update

1. Fire Response: Water Quality Concern Mitigation

- **Water Quality Monitoring:** We are collaborating on submission of a grant request to OWEB for funding to continue stormwater outfall monitoring for two to three years.
- **Inlet protection Maintenance**
 - We are turning over responsibility for maintenance of BMPs to contractors on site.

2. L006, Lagoon Public Access Project: A project kick-off meeting was held between the contracting team and the Advisory Committee to refine the scope and timeline.

3. Letter of Support Request

RVSS is a project partner of the Bear Creek Restoration Initiative (BCRI) which aims to enhance riparian and wetland habitats, improve water quality, and reduce fire risk throughout the Bear Creek riparian corridor. Our Oak Street Outfall stormwater facility project, located at Blue Heron Park, is one of the projects that this group is collaborating on. The BCRI is applying for an Oregon Watershed Enhancement Board grant and would appreciate a letter of support from RVSS. A letter of support is attached for the board's approval.

Action Requested: Approve letter of support for Bear Creek Restoration Initiative grant application to the Oregon Watershed Enhancement Board.



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER · HEALTHY COMMUNITIES

April 21, 2021

Oregon Watershed Enhancement Board
775 Summer St. NE #360
Salem, OR 97301

Re. Rogue River Watershed Council (RRWC) Application for an OWEB Stakeholder Engagement Grant

To Grant Review Committee,

Rogue Valley Sewer Services (RVSS) holds the Municipal Separate Storm Sewer System (MS4) permit for the Cities of Phoenix and Talent and Jackson County, which all have public lands within the Bear Creek Corridor. As an MS4 permit holder, we are responsible for managing the quality of stormwater runoff that enters the creek from these urban areas and are always looking for opportunities and locations within which to treat stormwater prior to it entering creeks.

RVSS supports the OWEB Stakeholder Engagement grant application by the Rogue River Watershed Council that aims to encourage and continue collaborative efforts within the restoration community in the Bear Creek watershed to enable more strategic planning and to show how restoration projects can positively affect the local community's social, economic, and environmental health. RVSS is very interested in creating stormwater management facilities at stormwater outfalls to treat runoff prior to flowing into the riparian corridor. However, the primary obstacle to initiating these projects is finding land where we can construct treatment facilities. Engagement with land managers in a space that encourages collaboration to meet multiple goals, we hope will generate support for stormwater treatment facilities in public spaces.

RVSS will commit to funding design and construction of stormwater facilities where determined through this process to be strategically viable. In kind support of \$2300 for BCRI collaboration will be committed by RVSS over the two year grant period.

Thank you for your consideration.

Sincerely,

Kay Harrison
Chair, Board of Directors

Carl Tappert, Manager



ROGUE VALLEY
SEWER SERVICES
CLEAN WATER - HEALTHY COMMUNITIES

April 21, 2021

To: RVSS Board of Directors

From: Shane Macuk, Operations Manager

RE: Operations & Maintenance Report

Collection System

- a. Rotational Footages: Staff have video inspected 75,468' and flushed 93,830'.
- b. Special Cleaning: Flushed 10,824'.
- c. Requests: Flushed 281'.
- d. Complaints: Flushed 218'.
- e. New Construction: Flushed & video inspected 627'.
- f. Lagoons: Received 358,060 gallons of septage, 40,900 gallons of porta potty waste and 33,585 gallons of FOG for a total of \$64,881.75
- g. Gold Hill:
 - a. Special Cleaning: Flushed 404'.
- h. Special Cleaning Summary: 25 equipment hours and 50 labor hours were spent on special cleaning for a total cost of \$4,175.00.
- i. City of Rogue River: Flushed collection system and cleaned one pump station.

Pump Stations

- a. Nothing to report.

Building & Grounds

- a. Preparing inside of admin building for paint.

FOG Update

- a. Nothing to report.

Vehicles & Equipment

- a. Nothing to report.