

**REGULAR MEETING OF BOARD OF DIRECTORS
ROGUE VALLEY SEWER SERVICES
September 19, 2018**

TIME AND PLACE OF MEETING

A regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held at the Rogue Valley Sewer Services Office, 138 West Vilas Road, Central Point, Oregon September 19, 2018 at 7:00 a.m.

PLEDGE OF ALLEGIANCE

PRESENT

Kay Harrison, Director; Wayne Brown, Director; Bill Stults Vice Chairman; Jim Lewis, Director
Bob Dunn, Chairman;

ALSO PRESENT

Brenda Baldovino, Finance Director; Joan Pariani, Executive Secretary; Carl Tappert, Manager;
Jennie Morgan, Stormwater Program Manager

CONSENT AGENDA

Jim Lewis motioned and Kay Harrison seconded approval of the consent agenda consisting of minutes of the August 15, 2018 Board Meeting. The motion carried with a unanimous vote of the all board members.

RESOLUTION 18-25: STORMWATER QUALITY MANUAL

Jennie Morgan explained that this resolution accepts the new Stormwater Quality manual that was accepted by the SWAT in July.

Bill Stults motioned and Jim Lewis seconded approval of Resolution 18-25. The motion carried with a unanimous vote of the all board members.

RESOLUTION 18-26: AWARD OF BID FOR L003-LAGOON IMPROVEMENTS

Carl Tappert explained that approval of this resolution will award the contract to build a Vactor dump station at the lagoons. This will be a two bay dumpsite. Staff recommends award of the contract with Knife River in the amount of \$90,520

Kay Harrison and Bill Stults seconded approval of Resolution 18-26. The motion carried with a unanimous vote of the all board members.

FINANCIAL UPDATES

Brenda Baldovino presented the fourth quarter financial report.

PROJECT UPDATES

In Nick's absence, Carl updated the Board on current projects.

Engineer Nick Bakke would like to partner with a private developer, Coast Aluminum, to realign and replace approximately 712 feet of existing deteriorating 12" concrete sewer on South Pacific Hwy north of Phoenix. This is the old South Medford Sanitary District. RVSS will reimburse the developer for the costs associated with the added sewer.

Kay Harrison motioned and Brown seconded approval of the agreement with Coast Aluminum. The motion carried with a unanimous vote of the all board members.

Other project were updated. See Engineer's report attached.

O&M UPDATES

Shane Macuk presented the O&M report. See report attached.

MANAGER'S REPORT

The city of Shady Cove has decided to wait until after the election to consider a franchise agreement. An Open house is scheduled for October 18th to provide information to residents.

Kevin James, Treatment Plant Manager, has obtained bids for replacing the roofs at the Shady Cove Treatment Plant. Carl will look the bids over and provide a summary to the Board next month.

The solar panels have been installed Dunn Pump Station. RVSS is still waiting on a new meter to be installed by Pacific Power and a router for internet access.

The draft facilities plan for Gold Hill has been submitted to DEQ and they have indicated that this could take as long as three months to review.

CLAIMS LISTING

Bill Stults motioned and Jim Lewis seconded to approve the Claims Listing of \$1,192,116.46. The motion carried with a unanimous vote of all board members.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:38 a.m.

ROGUE VALLEY SEWER SERVICES



Bob Dunn, Chairman
Board of Directors



Joan Pariani, Executive Secretary