

**REGULAR MEETING OF BOARD OF DIRECTORS
ROGUE VALLEY SEWER SERVICES
March 20 2019**

TIME AND PLACE OF MEETING

A regular meeting of the Board of Directors of the Rogue Valley Sewer Services, Jackson County, Oregon, was held at the Rogue Valley Sewer Services Office, 138 West Vilas Road, Central Point, Oregon March 20, 2019 at noon.

PLEDGE OF ALLEGIANCE

PRESENT

Kay Harrison, Director; Wayne Brown, Director; Bill Stults Chairman
Absent: Jim Lewis, Director

ALSO PRESENT

Carl Tappert, Manager; Joan Pariani, Executive Secretary; Jennie Morgan, Stormwater Program Manager; Brenda Baldovino, Finance Director; Nick Bakke, District Engineer
Interested Citizen: Mike Parson a Liaison from the City of Central Point

CONSENT AGENDA

Wayne Brown motioned Kay Harrison seconded approval of the consent agenda consisting of minutes of the February 20, 2019 Board Meeting. The motion carried with a unanimous vote of the all board members.

PUBLIC HEARING

ORDINANCE 19-01: AN EMERGENCY ORDINANCE TO ESTABLISH THE TABLE ROCK SEWER REIMBURSEMENT DISTRICT

Chairman Bill Stults opened the Public Hearing at 12:08.

Jeannie Savage from 3705 Table Rock Road asked the amount of total fees and requested a copy of the inquiry.

Nick left the meeting to retrieve copies of the inquiries.

Brenda reminded the audience that all this information had been mailed to them along with the letter regarding this hearing.

Carl went over the financing that RVSS offers. Deferment is also an option, if the customer qualifies. Carl also reiterated that connection to the system is voluntary.

Willard Frazier from 3434 Table Rock Road asked how long he could stay on his current septic system.

Carl answered that as long as his septic works, he would not be required to connect. When Mr. Frazier's septic system began to fail, DEQ would require him to connect to the sewer main.

Jeannie Savage asked about the sewer laterals being brought up to each lot.

Carl answered that as part of the project, all laterals are brought up to each property line.

Jeannie Savage asked if the property at 3705 Table Rock Road has two service laterals.

Nick assured her, at the request of ODOT, there were two laterals installed to this property.

Yancy Savage wanted to make sure that the fee on the inquiry for 3705 Table Rock Road included both services.

Nick assured him that it was.

Yancy Savage complained that the fees being charged after the project is complete is a hardship for the owners of the properties along Table Rock Rd. He feels that this should have been brought up prior to construction.

Nick reminded Mr. Savage that letters were sent to all property owners affected by the project prior to construction, during the design phase. RVSS was also at the Open House at the Square Dance Hall to answer any questions. Since that point, nothing has changed.

RVSS does everything possible to keep costs down. That is one of the reasons this project was chosen to take place during the ODOT road construction.

Mr. Savage didn't realize the costs at that time and this amount of money, he feels, it "out of line". He is also upset with the costs he feels that he has incurred during the widening and construction of the road.

Nick tried to make a distinction between ODOT, HDR and RVSS.

Mr. Savage exclaimed that "It's all one thing for us. Just because there are five entities doesn't make it any easier for us."

Mr. Savage then asked if there was any leeway for them.

Carl answered that the costs for Rogue Valley Sewer Services was over \$300,000 to construct that sewer main.

Yancy Savage asked "And for how many people to pay you a monthly fee until the end of time?"

Carl answered "About 20. The monthly fee doesn't come close to cover the costs on something like that. It is a Reimbursement District so you are not obligated to connect. But if you choose to do so, you are obligated to pay your share of the construction costs."

Mr. Savage complained that cost was way out of line.

Carl answered that sewer line is expensive, but this project came in quite a bit under the budget.

James Hopkins (?) Stated that there is an obligation because when their current system needs repair, the DEQ will not issue a permit and they will be forced to connect and pay the fees.

Carl said that was an accurate statement, but compared that to the cost of a new septic system.

Yancy Savage commented that he would rather put in a whole new septic system than pay the fees.

Jeannie Savage complained that they would not be allowed to do that now.

Mr. Hopkins wanted to make the point that eventually everyone will be forced to connect.

Yancy Savage asked the audience if anyone else had any thoughts.

Willard Frazier wanted the applications for deferment. He also stated that compaction around the new construction was done poorly and that the rains have made this area on his property sag 4-6 inches. He wants to know whom to contact regarding this issue.

Nick answered that was inspected by the consultant hired by the county. It should still be under warranty.

Carl would send an inspector out to see what the issue is and will have the contractor fix it. Mr. Frazier asked again if he was going to be charged for anything if he didn't connect and if he would be charged interest.

Timothy McFall owns 3465 Table Rock Road commented that he is appreciative that connecting to the sewer isn't mandatory at this time and he understands "that sometime down the road" it will be mandatory. He asked if the Board has any authority to make adjustments for people because of the shock of the costs. At first he thought that it would be mandatory to pay the fees to connect.

Carl answered that the Board has discretion although the code is clear on the fees for Reimbursement Districts.

Mr. McFall understands that this is in RVSS' code and asked the Board to consider some type of alternate direction as far as the fees. He understands that RVSS needs to pay for the work done, and that it is an asset to the community. He just asked the Board to waiver or adjust the costs.

Carl reiterated that the Board does have that discretion.

Yancy Savage noted that if the fees were adjusted or waived it would help them to connect. He is looking for "some type of savings".

Chairman Bill Stults commented that the Board needs to be careful of setting a precedence in this case. Other project may come along that want their mainline installed for free. This would not be cost effective for RVSS. He noted that there is a methodology to the fees charged to each lot.

Director Kay Harrison commented that RVSS tries to keep the costs down so that it is not so expensive for the end user. She also strongly pointed out that RVSS needs to keep their procedures consistent so that it is fair for all customers.

Bill Stults remarked that RVSS' monthly fee is the lowest in the State.

Yancy Savage commented "Well, they should be because the incomes down here are not that great."

Bill also commended Carl and the whole Rogue Valley Sewer Services staff for being efficient and finding ways to save money. He invited the audience to come to the monthly Board meetings and the annual Budget meeting.

Tim McFall commented that he appreciated the chance to be heard at this hearing. Also that he appreciates the Board and RVSS.

Chairman Bill Stults closed the public hearing at 12:34

Kay Harrison motioned and Wayne Brown seconded the approval of Ordinance 19-01. The motion carried with a unanimous vote of the all board members.

PROJECT UPDATES

Nick updated the Board on current projects. Report attached

STORMWATER UPDATES

Jennie updated the Board on Stormwater programs. Report attached

O&M UPDATES

Shane updated the Board on O&M activities. Report attached.

MANAGER'S REPORT

Carl asked if Kay and Bill if they had filed for the upcoming elections. He noted that Mike Parker has also filed for the open position. Both Kay and Bill have filed.

Carl compiled a rate review analysis for the Board. He feels that if RVSS went without a rate increase for the next five years, it would have to decrease its Capital program by about \$1.6 million per year. Another option is a small increase and a DEQ loan. The third option is to raise the rates about 5% a year, which would be a dollar increase this coming July. The rate would then increase up to \$26 five years from now. This is the option that Carl recommends. No decision is to be made today, Carl is just looking for direction so that he can include this rate into the budget. The Board was agreeable to the 5% increase.

With the passing of Ordinance 19-01, Carl feels that there will be people coming in for financing and not wanting to wait for the next Board Meeting for an answer. He asks that Chairman Bill Stults approves all financing without full Board Approval. This was agreeable to the Board.

Carl is still working on the plan review fee analysis.

Central Point has requested to dump their Vactor truck at the lagoons. Carl has calculated what it cost to dispose of the material. Carl is working with Rogue Disposal to get the cost affordable for the City.

CLAIMS LISTING

Kay Harrison motioned and Wayne Brown seconded to approve the Claims Listing of \$860,777.81. The motion carried with a vote of all board members.

ADJOURNMENT

There being no further business, the meeting was adjourned at 1:08 p.m.

ROGUE VALLEY SEWER SERVICES

Bill Stults, Chairman
Board of Directors

Joan Pariani, Executive Secretary



ROGUE VALLEY SEWER SERVICES

Location: 138 West Vilas Road, Central Point, OR - Mailing Address: P.O. Box 3130, Central Point, OR 7502-0005
Tel. (541) 664-6300, Fax (541) 664-7171 www.RVSS.us

March 18, 2019

To: RVSS Board of Directors
From: Nick Bakke, District Engineer

Update on Current Work:

J240, Rostell Street Sewer Extension (Central Point)

This project will construct a new 8 inch sewer along Rostell Street from the intersection of Bush Street to approximately 250' north of the intersection. The 8 inch main will replace the existing 6 inch shared service which serves four properties and is in poor condition.

- **Updates:** Our crews began construction last week.
- **Status:** Construction

J276, Magnolia Avenue Sewer Extension (Jackson County)

This project will install approximately 2100 feet of new 8 inch gravity sewer replacing the existing 4 inch effluent line and 17 STEP/STEG tanks. Two additional properties currently on septic will have the option to connect to gravity sewer. We plan to begin construction this summer.

- **Updates:** The survey is complete and design will begin shortly.
- **Status:** Design

J281, West Gregory Pump Station Rehab (Jackson County)

The existing pump station was retrofit in 2004 in anticipation of a full rehab at some point. This project will install a new fiberglass wet well insert, Flyght pumps, level sensor, and variable frequency drive pump controls. The existing valves and vault installed in 2004 are in good condition and will remain in place. Construction is planned for this summer.

- **Status:** Design

J292, Church Street Sewer Replacement (Phoenix)

The City Of Phoenix will reconstruct North Church Street from 1st Street to 6th Street providing an opportunity to replace the deteriorating unreinforced concrete sewer within the project footprint. Approximately 1,100 feet of 8 inch concrete sewer and associated manholes will be replaced with the project. For efficiency, the City's consultant will perform the sewer design. RVSS will reimburse the City for costs associated with design and construction of the sewer.

- **Updates:** First plan review is complete. Construction tentatively scheduled to begin this summer.
- **Status:** Design

J296, Northridge Terrace Sewer Realignment (JC north of Phoenix)

There is a poor manhole configuration between multiple pipes currently on our special cleaning list. The configuration creates adverse flow, backwater, and FOG buildup in the pipe. This project will redirect

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the incoming flow by installing a new manhole downstream of the existing manhole. Three adjacent asbestos concrete pipe segments have multiple sags and intruding services which will also be replaced. A total of 1,200 ft. of 8" main and 4 manholes will be replaced.

Status: Design

J297, Stevens Road Reconstruction (Eagle Point):

The City of Eagle Point will reconstruct 3,000 feet of Stevens Road and Main Street from Hillside Elementary to Robert Trent Jones Blvd. We've worked through the design process to avoid all sewer conflicts and have signed an add-work agreement to adjust all manholes and cleanouts within the project. The estimated cost to perform this work is \$14,750.

Status: Design

J299, FY 19 CIPP Projects (White City & Central Point):

This project will utilize Cured in Place Pipe technology to line approximately 5,700 feet of existing 8, 12" and 15" inch sewer in White City and Central Point. CIPP technology will be utilized as an alternative to traditional trenching or pipe realignment where pipes are directly adjacent to or under existing mobile homes or other structures. Pipes in high traffic roadways requiring long term traffic control are also good candidates for CIPP.

- **Updates:** We are currently under contract with Insituform Technologies and awaiting project submittals and a preconstruction meeting.
- **Status:** Under contract.

17-01 Table Rock Road Sewer Extension (Jackson County):

Approximately 2000 feet of new 8" sewer will be installed along Table Rock Road from Airport Way south to the Lone Pine Creek crossing. Construction will be coordinated through an add work agreement with Jackson County and ODOT.

- **Updates:** Reimbursement district notice.

18-16 Coast Aluminum Sewer Realignment (Phoenix/Jackson County):

We will partner with a private developer to realign and replace approximately 712 feet of existing deteriorating 12" concrete sewer running across 3411 & 3425 South Pacific Highway north of Phoenix. The project developer will construct an additional 370 feet of pipe during the construction of the commercial project. RVSS will reimburse the developer for costs associated with the added sewer.

- **Updates:** Sewer construction is substantially complete. Sewer manholes will be adjusted to final grade with the private site Improvements.
- **Status:** Construction
- **Payments:** \$49,770 will be paid to the Developer once the sewer has been accepted by RVSS.

Q005 Colver Park Stormwater Facility (Phoenix):

The existing drainage facilities at Colver Road Park are currently nonfunctional. This project will convey the existing parking lot runoff to be treated and managed in a new stormwater facility within the park. The facility will be designed to accept future expansion if the City were to improve the adjacent Colver Road stormwater conveyance system and/or roadway.

- **Status:** Design



ROGUE VALLEY SEWER SERVICES

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Tel. (541) 664-6300, Fax (541) 664-7171 www.RVSS.us

March 20th, 2019

To: RVSS Board of Directors

From: Jennie Morgan, Stormwater Program Manager

RE: Stormwater Program Update

New MS4 Permit Effective March 1st, 2019

The new MS4 permit is now in effect for all communities that did not request a judicial review of the permit. February 27th, Mike Kuntz of Jackson County notified Carl and I that he had reconsidered his position on the permit and decided to file as an intervenor, and in fact had done so on February 26th. Carl and I have asked RVSS' attorney, Joe Kellerman, to look into the ramifications of this action on RVSS.

Intergovernmental Agreement Updates

We are currently redrafting the IGAs held between RVSS and our co-implementers on the MS4 permit. Our goal is to keep the document basic so that it does not bind us to programs and activities that may become outdated.

Stormwater Management Plan Development

A revised management plan outlining how we will comply with the new permit requirements is due to DEQ in November 2021. We have initiated two regional working groups, one led by Frances Oyung and Greg Stabach of RVCOG, to develop the education and outreach and public involvement programs, and a second led by myself to draft revisions to the Rogue Valley Stormwater Design Manual needed to comply with the new post-construction design standards.

Illicit Discharge Sampling Program

In February, I was asked by DEQ to give a presentation to the Rogue Basin and Bear Creek TMDL regional meeting on the results of our summer 2019 illicit discharge sampling work. DEQ is considering whether to include our data in an overall analysis of water quality trends in Bear Creek.

Rogue River Watershed Council Donation

RVSS has donated to the watershed council for several years now. Attached is a thank you letter from their executive director, Brian Barr, for this year's contribution.



RVSS
MAR 12 2019
RECEIVED

Feb 25, 2019

Rogue Valley Sewer Services
PO Box 3130
Central Point, OR 97502

Dear Rogue Valley Sewer Services,

Thank you for supporting programs at the Rogue River Watershed Council.

With the help of donors like you, we can continue program development that makes a measurable difference towards restoring high-quality habitat for fish and wildlife in our rivers and streams. Your support reflects your commitment to stewardship of the Rogue River watershed and helps us strengthen our connection with the community.

We appreciate your contribution and look forward to a continued connection into the future.

Thank you again for your support.

Sincerely,

A handwritten signature in black ink that reads 'Brian R. Barr'.

Brian R. Barr
Executive Director

Many, many thanks to you folks @
Rogue Valley Sewer Services. Particular
thanks to Jennie Morgan and Frances
Oyng for their support, hard work,
expertise, and friendship!
Brian

Donation Value: \$1,000.00

*This letter is written acknowledgement that we have received your donation and no goods or services were provided in exchange.
Rogue River Watershed Council is a 501(c)(3) nonprofit organization EIN# 11-3823736*

Rogue River Watershed Council
89 Alder Street, Central Point, OR 97502
541-423-6158
www.roguevalleywc.org



ROGUE VALLEY SEWER SERVICES

Location: 138 West Vilas Road, Central Point - Mailing Address: P.O. Box 3130, Central Point, OR 97502-0005
Tel. (541) 664-6300 or (541) 779-4144 FAX (541) 664-7171 www.RVSS.us

To: RVSS Board of Directors
From: Shane Macuk, Operations Manager

RE: Operations & Maintenance Report

Collection System

- a. Rotational Footages: Staff have flushed a total of 53,127' and have video inspected 63,020'.
- b. Special Cleaning: Flushed 5,852', and root sawed 450'.
- c. Requests: Flushed 2,177' and video inspected 669'.
- d. Complaints: Video inspected 247'.
- e. New construction: Video inspected 1,141'.
- f. Lagoons: Received 226,350 gallons of septage, 5,580 gallons of porta potty waste and 32,785 gallons of FOG for a total of \$39,707.25.
- g. Shady Cove:
 - I. Special Cleaning: Flushed 1,856'.
 - II. Complaint: Flushed 148'.
- h. Gold Hill:
 - I. Complaint: Flushed 122'.
 - II. Request: Video inspected 122'.
- i. Special Cleaning Summary: 33 equipment hours and 64.5 labor hours were spent on special cleaning for a total cost of \$4,921.00.
- j. City of Central Point: Unplugged storm drain on Ash & 5th Street.
- k. City of Jacksonville: Cleaned culverts and catch basins.

Pump Stations

- a. Shady Cove #2: Station had multiple pump failures and a high water alarm which resulted in a spill out of an upstream manhole. Control panel problems resulting from power outages was the cause.

FOG Update

- a. (19) Annual, (4) Initial & (19) Compliance inspections were performed in the last 30 days. There were (7) violations of no updated log book & (8) violations of no interceptor maintenance.

Vehicles & Equipment

- a. Unit #16: Vehicle was sold.