



ROGUE VALLEY SEWER SERVICES

Location: 138 West Vilas Road, Central Point, OR - Mailing Address: P.O. Box 3130, Central Point, OR 97502-0005
Tel. (541) 664-6300, Fax (541) 664-7171 www.RVSS.us

Request for Proposals

The Rogue Valley Sewer Services (RVSS) is accepting proposals for the supply and installation of solar power panels at 138 West Vilas Road. Sealed proposals will be received at the RVS office at 138 W. Vilas Road, Central Point, Oregon 97502 no later than Wednesday, **March 7, 2018** at 2:00 p.m. Pacific Standard Time. Proposals which arrive after this time will be returned unopened.

Proposals may be delivered by mail to the following address:

Rogue Valley Sewer Services
Attn: Carl Tappert, Manager
RE: RVSS Office Solar Project, B001
P.O. Box 3130
Central Point, OR 97502

Procurement Description: The Rogue Valley Sewer Services office at 138 West Vilas Road, Central Point, includes two buildings with a combined annual power consumption of 100,000 KW-hrs. Each building is served by a separate power meter.

The project would install solar panels on the North building with sufficient capacity to offset 95% of the combined power consumption.

The selected contractor will be responsible for the system design, supply, and installation, including acquiring any permits needed for the project.

Submittals: All submittals shall include sufficient information to demonstrate compliance with the performance specifications outlined herein. At a minimum, the submittal shall include the following information:

1. Manufacturer's cut sheets for all equipment provided.
2. Site schematic showing proposed layout of solar array.
3. Warranty information. Note: Warranty provisions shall include all parts and labor needed to repair or replace malfunctioning equipment. If warranty provisions do not include labor then submittals must include the cost of service charges.
4. Fixed cost to install proposed equipment.
5. Proposed installation schedule.

Optional equipment, not included in this RFP, that the supplier believes would be of value to RVSS may be included in the proposal. Each option shall have a separate cost line item. Similarly, equipment that does not meet these specifications but would provide a similar function may be included as a separate item, with all associated costs or savings indicated.

Evaluation: RVSS will review all proposals and select a contractor based on the average annual return on investment of the proposed equipment. The average return on investment will be calculated based on the total cost savings of solar power over the life of the project divided by the expected life of the project in years, using the following assumptions:

1. Total annual power consumption: 100,000 KW-hr.
2. Initial cost of electricity: \$0.0955 / KW-hr
3. Inflation rate for electricity: 3.0% per year
4. Life of project: Equal to the length of the warranty