

**ROGUE VALLEY SEWER SERVICES
JACKSON COUNTY, OREGON**

RESOLUTION NO. 19-28

Stormwater Incentive Policy

WHEREAS, Rogue Valley Sewer Services administers the Municipal Separate Storm Sewer System (MS4) permit with co-implementers Phoenix, Talent, and Jackson County; and

WHEREAS, as part of that permit implementation, RVSS requires that new development projects meet certain minimum standards for stormwater quality; and,

WHEREAS, RVSS has determined that it is in the public interest to provide a financial incentive to development projects that install water quality facilities that exceed minimum standards,

NOW, THEREFORE, BE IT RESOLVED, Rogue Valley Sewer Services adopts the following policy for providing financial incentive for stormwater quality projects:

Policy Goals: The Stormwater Quality Incentive Policy has the following goals:

- Encourage the construction of stormwater quality facilities that exceed the minimum standards required by the MS4 permit.
- Provide financial support to co-implementers incorporating stormwater quality measures in municipal capital improvements.
- Provide an opportunity to educate the public about stormwater quality.

Eligible Projects: All new development and re-development projects that meet the following criteria are eligible for the incentive:

- Project must be within the MS4 boundary administered by RVSS.
- Project must be designed in accordance with the Rogue Valley Stormwater Design Manual.
- Project must be designed to mimic the natural hydrologic function. Matching natural hydrologic function will be determined by meeting the following criteria for the design storm of 1 inch of rain in 24 hours ¹:
 - Post development peak flow may not exceed pre-development peak flows.
 - Post development runoff volume may not exceed pre-development runoff volume.
- Project must incorporate a public education component.

¹ These design criteria exceed the current requirements of the Rogue Valley Stormwater Design Manual. The current MS4 permit will require these (or similar) standards to be included in the design manual by 2023. At that point, privately funded projects will be required to meet these standards and will not be eligible for the incentive.

Application Process: RVSS will review applications as they are received and will notify applicants of an award within two months of submission.

Applicants must submit:

1. A complete Stormwater Calculation Report that demonstrates that post development peak flow will not exceed pre-development peak flows and post development runoff volume will not exceed pre-development runoff volume for the one inch in 24 hour storm.
2. Construction Plans
3. Landscape Submittals,
4. Stormwater Facility budget of all costs associated with design, engineering, construction and materials for the stormwater facility.
5. Estimated Installation Timeline for the project

Items 1 through 3 above must be prepared in accordance with Chapter 6 of the Rogue Valley Stormwater Design Manual.

Educational Component: Projects must include an educational component, in the form of a permanent informational sign installed at the project site. RVSS will provide the design and content of the sign.

Incentive Amount: The incentive will be given to successful applicants in the form of a reimbursement of actual costs upon final completion of the project. Incentives will be awarded in order of application submission date until the amount budgeted for the fiscal year has been allocated.

RVSS will allocate money for this program in its annual budget. The money will be divided into two line items: one to be used by co-implementers of the MS4 program and one to be used by all other applicants.

- Incentives provided to co-implementers will be limited to 1/3 of the total cost of the project with a maximum incentive of \$50,000.
- Incentives provided to all other applicants will be limited to 1/3 of the total cost of the project with a maximum incentive of \$10,000.

Construction Inspection: Stormwater facilities must be inspected per RVSS' Design and Inspection Agreement.

Incentive Disbursement: Incentive awards will be valid for two years. Projects that do not begin construction within two years will have the incentive revoked. Documentation of project costs should be submitted within two months of stormwater facility acceptance by RVSS, or within two months of award for projects completed prior to submission. RVSS will review the documentation and provide reimbursement within two months of complete document submission.

To receive incentive funds, applicants must submit a detailed accounting of the full cost of the stormwater facility engineering and design services, construction and materials, exclusively related to the stormwater facility. Funds will be disbursed to the applicant to reimburse actual expenses, this may result in disbursement of less than the total awarded amount.


Specifically, the following items must be submitted to RVSS:

1. Table of Project Expenses that includes:
 - a. Item
 - b. dollar value of the expense
 - c. date of expense
 - d. vendor

Invoices or receipts correlating with each item listed in the Table of Project Expenses

ADOPTED by the Board of Directors of Rogue Valley Sewer Services at its Regular Meeting held November 20, 2019.

ROGUE VALLEY SEWER SERVICES



Kay Harrison, Chair
Board of Directors

COUNTERSIGNED:



Carl Tappert, Manager